

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
September 17, 2018

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, September 17, 2018, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Avenue, Gibson City. The board was called to order by President Josh Johnson. Roll was called with board members Whitehouse, Elder, Young, Swearingen, and Leonard in attendance. Also present were: Elementary School Principal Justin Kean, Middle School Principal Kyle Bielfeldt, High School Principal Chris Garard, Curriculum Director Erin Nuss, FCSEC Director Jesse McFarling, Ross Brown with the Ford County Record, GCMS Education Association President Susan Riley, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.

Absent: Board member Tucker-Davis

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

None

A motion to **go into executive session** was made by board member Whitehouse and seconded by board member Elder at 6:17 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1). Motion was carried by roll call, with all members present voting yes.

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

A motion to **return to open session** was made by board member Young and seconded by board member Whitehouse at 6:36 p.m. Motion carried by voice vote, with all board members present voting yes.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
September 17, 2018

Action Items to Consider From Executive Session

Accept Requests for:

Motion to **approve the following volunteers** for GCMS school district pending background checks. Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by roll call with all members present voting yes.

- Sidney Overman - Basketball
- Andria Dibble - Cheerleading

Motion to **approve tuition reimbursement for the following teachers pending successful course completion according to the negotiated agreement.** Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

- Cortney Davis - Reading Specialist Masters
- Maureen Keigher - Reading Specialist Masters
- Michael Schwenk - Administrative Type 75
- Josh Carter - School Counseling

Motion to **accept the resignation of Montana Ford as an ELA teacher** for GCMS School District effective August 14, 2018. Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Motion to **approve the agreement between One Earth Energy (LLC), GCMS School District, the City of Gibson City, the Gibson City Fire Protection District, and Ford County Assessment Office and Board of Review in substantial form as presented.** Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by roll call with members Johnson, Whitehouse, Elder, Swearingen and Leonard voting Yes. Member Young voted No.

Additional Agenda Items:

None

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
September 17, 2018**

Consent Agenda

GCMS Accounts Payable bills approved were \$535,605.26

Education fund	\$351,997.02
Building fund	\$42,362.00
Debt Service fund	\$0.00
Transportation fund	\$48,178.93
IMRF/FICA fund	\$27,674.90
Capital Projects fund	\$21,133.88
W/C	\$0.00
TORT	\$31,841.03
F/HLS	\$12,417.50

GCMS Payrolls approved were \$438,457.35

Education fund	\$387,855.44
Building fund	\$18,211.61
Transportation fund	\$2,320.66
TORT	\$30,069.64

FCSEC Accounts Payable bills approved were \$88,230.25

Education fund	\$86,117.23
Building fund	\$131.71
IMRF/FICA Fund	\$1,981.31

FCSEC Payrolls approved were \$37,111.69 all in the Education fund

Financial/treasurer's report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of March 2017.

Approve Field Trips for:

4th Grade	Springfield, IL	May 3, 2019
Dual Credit English Class	Parkland College	September 26, 2018
High School Art	UIUC	September 21, 2018
High School Art	UIUC	November 2, 2018
FFA	National FFA Convention	October 26, 2018

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
September 17, 2018**

High School Art	HOIC Festival	March 1, 2019
FFA	Soils Competition	September 18, 2018
High School Mental Health Initiative	GC Bible Church	October 30, 2018
Class of 2019	EIU	October 10, 2018
Class of 2019	Parkland	October 10, 2018

Approve the following donations:

Amount	From	Designation
\$1,000	Anonymous	Cheer Squad
\$250	Anonymous	Cheer Squad
\$100	Rob and Linda Schmitt	Cheer Squad
\$25	Rachel Fisher	Cheer Squad
\$100	Anonymous	Cheer Squad
\$100	Rita and James Willcoxon	Cheer Squad
\$60	David and Michelle Kinley	Cheer Squad

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

GC Chamber of Commerce	Elementary School Gym	October 23, 2018
Falcon Youth Wrestling	ES and HS Gym	November 2018 - March 2019
Lions Club	ES Cafeteria/Kitchen	March 10, 2019
Girls Scouts	MS Gym	February 16, 2019

Approve the minutes of the GCMS Regular and Executive Session Minutes of August 20, 2018.

Approve the minutes of the GCMS Board of Education Budget Hearing from August 20, 2018.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
September 17, 2018

Motion to accept the consent agenda as presented in the board packet. Motion was made by board member Young seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard
No report.

Building, Grounds, and Transportation: Members - Steve Swearingen and Emily Tucker-Davis

Meeting report from September 11, 2018

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse

Meeting report from September 11, 2018

Strategy and Enrichment: Members – Tyler Young and Josh Johnson
No report.

Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard

Enrollment - 298

Freshman: 67

Sophomores: 76

Juniors: 80

Seniors: 75

New students: 5

Non-returning students: 4

Student of the month is Senior, Graham Voelker

FFA

FFA competed at the State horse judging contest. Congratulations to The Reasons Team placing 6th , Katie Quinley placing 5th, and the Non-Reasons Team placing 9th.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
September 17, 2018

Transition

Mr. Garard thanked the staff and students for everything they have done and continue to do to welcome and assist new students transitioning to GCMS.

Community Outreach Weekend

The High School sent a team to spruce up the Crowley Gardens during the community outreach weekend. The Interact Club and the football team also participated in the community outreach weekend. Interact students delivered bags to 220 residences around the school and the football team collected the bags the following weekend to “stuff the bus” for the area food pantry.

- Fall activities - participation numbers:
 - Football - 54
 - Band & Flags - 34
 - Volleyball - 19
 - Soccer - 17
 - Boys Golf - 14
 - Cheer - 14
 - Tennis - 12
 - Dance - 11
 - Girls Golf - 9

HS Upcoming Events

Date	Event	Location & Time
September 19	Freshman Parent Night	6-7:00 p.m.
September 26	Senior Parent meeting for FAFSA	High School
September 27	Homecoming parade	6:00 p.m.
September 28	Homecoming game	7:00 p.m.
September 29	Homecoming dance	8:00 p.m.
October 6	FFA, Thank a Farmer/Adopt a Highway Day	

Middle School Principal, Kyle Bielfeldt

Enrollment - 228

6th: 71

7th: 74

8th: 83

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
September 17, 2018**

Student Advisory Committee

The Middle School has created a student advisory committee this year. The purpose of this group is for students to voice their concerns, opinions, and recommendations to team leaders, the school counselor, and the principal. Nine students are on the committee, three from each grade. The first meeting was on Monday, September 10. This group will meet the 2nd Monday of each month to discuss certain topics. The staff views this committee as a way to use the most valuable and abundant resource of the school - the students.

New Student Luncheon

Ms White organized a New Student Luncheon to meet and talk with new students about the differences between GCMS Middle School and their previous school, what they like about GCMS Middle School, and what they wish the school had that it doesn't at this time. It was a great way to get to know all new students.

Athletics

Softball season ended on September 5. The girls lost in the 1st round of the regionals to Ridgeview. The baseball team won the first game of regionals and will play St. Joe on Saturday, September 15. Girls basketball is now underway. Their first game was on Thursday, September 13 and the first home game is Thursday, September 25. 27 girls are participating in basketball: 5 - 6th grade, 10 - 7th grade and 12 - 8th grade.

MS Upcoming Events

Date	Event	Location & Time
September 17	Media Club	ES
September 19	ELA double lunch meeting	MS
September 21	Bus evacuation drill School Improvement Day - 11:30 dismissal	MS
September 25	Elementary ALICE evacuation drill	
September 25	Girls home basketball game	5:30 p.m.
October 1	Media Club	ES
October 5	Teacher Institute - No School	
October 8	Columbus Day - No School	
October 15	Student Advisory Meeting	MS

Elementary Principal, Justin Kean

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
September 17, 2018

Enrollment - 468

ECE: 18

Pre K: 35

K: 57

1st: 65

2nd: 82

3rd: 67

4th: 72

5th: 72

Mandated Drills

All mandated drills are complete except one fire drill and the ALICE evacuation drill which is scheduled for September 25.

Parent Orientation

Parent orientation was held on August 22. Attendance was a bit lower than normal this year with approximately 70% of students represented. 5th grade parents appreciated hearing from Mr. Darnell during their parent orientation in the elementary school cafeteria.

BUG Program

The Elementary School is changing how students will be recognized for BUG awards this year. There will be one winner in each section, each week. There is also a new BUG character and the students will have an opportunity to name this character.

Preschool Screening

Preschool screening was held on September 6. There were 13 (3-5 year olds) and 6 (0-2 year olds) screened. Five of these students will be added to the PreK class which will bring the overall class number to 20. Also two students were added to the ECE class which will bring the overall number to 20 (10 in each session).

MAP Testing

Fall MAP testing is complete with a few make up tests that need to be finished.

Staff Tailgate at the Kean House

Over 109 Elementary School staff and others participated in the pregame tailgate on September 14 before the Falcon home football game. This was a great opportunity for staff to visit outside of school hours.

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
September 17, 2018**

ES Upcoming Events

Date	Event	Location & Time
September 17, 19, 20	Vision & Hearing Screening	ES
September 18	5th grade band registration	ES music room
September 24-28	Homecoming dress up days	
September 25	ALICE evacuation drill	
October 3	Picture retakes	
October 10	1st grade to Radar Farms	

Special Education Director, Jesse McFarling

The 2018-2019 school year is off to a great start for the Ford County Special Education Cooperative. Staff has started to meet with students providing Speech, Occupational Therapy, Physical Therapy, and Hearing services. The coop has one new special education teacher at GCMS this year. Jesse McFarling and Staci Lindelof met with her on August 30 to discuss students and needed supports. These meetings will continue quarterly to offer support and assistance as needed. The first full GCMS special education staff training will take place on September 21. This training will be to overhaul the current educational services and placement pages as well as to review procedures to bring the school district inline with ISBE requirements.

Curriculum Director, Erin Nuss

Mrs. Nuss presented information to the Board about how teachers use data from the PARCC assessment to reflect and improve on curriculum. She also outlined the results of 2017 KIDS assessment and how our data justified the board's decision to create a Pre-K classroom at GCMS. A Professional Book Club on *Help for Billy* will begin this week and all board members are invited to read along with staff if they are interested. Mrs. Nuss ended with an overview of Title I, II, and IV end of year budgets.

Superintendent's Report

Accounting Corrections

The auditor suggested a transfer of funds from Fund 80 to Fund 10 as a correction from the annual July audit of the GCMS financial records. Superintendent Darnell proposed the board follow the recommendation of the auditor and transfer the funds. **Motion to transfer \$34,638.46 from Fund 80 to Fund 10 per auditors correction.** Motion was made by board member Young and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
September 17, 2018

The Corn Belt Region of the Illinois Association of School Boards will meet October 11 at Prairie Central from 5:30 - 8:30 p.m. Agenda topics have not been released as of yet, but more information will be shared at a later date.

GCMS Negotiated Agreement

Superintendent Darnell presented an updated GCMSEA Negotiated Agreement which included grammatical corrections and the addition of tuition reimbursement for administrator classes. Mr. Darnell thanked Mrs. Funk and Ms. Riley for their assistance in the clean up of language and grammatical errors. The current Negotiated Agreement was originally signed on February 19, 2019. The revised agreement is in place through August 2022. **Motion to approve the GCMSEA Negotiated Agreement as presented.** Motion was made by board member Whitehouse and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

FY18 Annual Salary Report

The Illinois State Board of Education requires the FY 2018 Administrator and Teacher Salary Report be approved by the Board of Education and posted publicly to the GCMS website. Both are complete. **Motion to approve the FY18 annual salary report as presented.** Motion was made by board member Elder and seconded by board member Young. Motion carried by roll call with all members present voting yes.

Superintendent Darnell publicly thanked the GCMS staff for welcoming and assisting new students and staff to the GCMS family. Darnell voiced his appreciation to the GCMS Staff for continually stepping up to find consistent and creative ways to serve all GCMS students.

A motion to **adjourn the meeting** was made by board member Whitehouse and seconded by board member Elder at 6:58 p.m. Motion carried by voice vote, with all members present voting yes.

President Josh Johnson

Board Secretary Lori Kristensen