

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**August 21, 2017**

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, August 21, 2017, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Whitehouse, Elder, Swearingen, Tucker-Davis and Leonard in attendance. Also present were: High School Principal Chris Garard, Middle School Principal Kyle Bielfeldt, Elementary School Principal Justin Kean, FCSEC Director Jesse McFarling, Curriculum Director Erin Nuss, Ross Brown with the Ford County Record, GCMS Education Association President Susan Riley, Illinois Central Bus Garage Manager Kari Ryan-Cline, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.

Absent: Board member Young

The meeting started with the Pledge of Allegiance being recited by all present.

**Recognition of Visitors:**

The GCMS High School Cheer Squad started the meeting and school year off with their welcome cheer and leading all persons in attendance in singing the school song.

A motion to **go into executive session** was made by board member Whitehouse and seconded by board member Leonard at 6:21 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1). Motion was carried by roll call, with all members present voting yes.

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

A motion to **return to open session** was made by board member Elder and seconded by board member Tucker-Davis at 6:32 p.m. Motion carried by voice vote, with all board members present voting yes.

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**August 21, 2017**

**Action Items to Consider From Executive Session**

**Accept Requests for:**

Motion to **hire Michelle O'Neill as a science teacher for GCMS School District for the 2017-2018 school year.** Motion was made by board member Leonard and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **accept the resignation of Keely Burks effective August 1, 2017 as an elementary school teacher with thanks for her service.** Motion was made by board member Swearingen and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

Motion to **hire Kristin McDonald as a special education teach for the GCMS School District at Step 3 Bachelor for the 2017-2018 school year.** Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **hire Megan Forster as paraprofessional for the GCMS School District at Step 2 of the paraprofessional salary schedule for the 2017-2018 school year.** Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **hire Maureen Keigher as an elementary teacher for GCMS School District on Step 1 Bachelor pending all certification requirements for the 2017-2018 school year.** Motion was made by board member Swearingen and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Motion to **accept the resignation of Dawn Bilek as paraprofessional effective immediately with thanks for her service.** Motion was made by board member Tucker-Davis and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to **approve the maternity leave for Lisa Natywa from approximately December 15, 2017 - March 9, 2018 depending on birth.** Motion was made by board member Tucker-Davis and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **hire Michael Wilson as paraprofessional for the GCMS School District at Step 1 of the paraprofessional salary schedule for the 2017-2018 school year.** Motion was made by board member Whitehouse and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**August 21, 2017**

Motion to hire **Bethany Rodrigues as paraprofessional for the GCMS School District at Step 3 of the paraprofessional salary schedule for the 2017-2018 school year.** Motion was made by board member Tucker-Davis and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **approve Keith Hill as a volunteer for the GCMS Band Program.** Motion was made by board member Whitehouse and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

**Additional Agenda Items:**

Superintendent Darnell requested the September 18, 2017 Board of Education meeting be moved to Monday, September 25, 2017 following the GCMS and FCSEC budget hearings.

**Consent Agenda**

Approve the minutes of the GCMS Regular and Executive Session Minutes of July 17, 2017.

**GCMS Accounts Payable bills approved were \$383,852.22**

Education fund	\$247,500.47
Building fund	\$89,762.15
Debt Service fund	\$0.00
Transportation fund	\$6,199.84
IMRF/FICA fund	\$25,956.81
Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$14,432.95
F/HLS	\$0.00

**GCMS Payrolls approved were \$407,876.34**

Education fund	\$362,839.36
Building fund	\$19,656.29
Transportation fund	\$2,629.73
TORT	\$22,750.96

**FCSEC Accounts Payable bills approved were \$23,686.67**

Education fund	\$21,761.00
Building fund	\$8.40
IMRF/FICA Fund	\$1,917.27

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**August 21, 2017**

**FCSEC Payrolls approved were \$36,155.49 all in the Education fund**

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of March 2016.

**Approve Field Trips for:**

Senior Trip to Allerton Park on August 29, 2017 by the P.E. Department

**Approve the following donations:**

Amount	From	Designation
\$11.71	Kula Foundation	GCMS High School
\$250.00	State Farm	GCMS High School
\$50.00	Shriner Football Game	GCMS
\$405.21	Wheeler Foundation	GCMS Life Skills Class
\$75.00	David and Michelle Kinley	GCMS Cheer

**Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:**

- Gibson City Lions Club - March 8, 2017 at the Elementary School Cafeteria for the annual pancake breakfast.

Motion to accept the **consent agenda** as presented in the board packet. Motion was made by board member Leonard seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

**Advisory Reports:**

**Policy:** Members - Adam Elder and Miranda Leonard  
The next meeting is scheduled for September 11, 2017.

**Building, Grounds, and Transportation:** Members -Steve Swearingen and Emily Tucker-Davis  
No Report

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**August 21, 2017**

**Personnel and Finance:** Members - Josh Johnson and Phil Whitehouse  
No Report

**Strategy and Enrichment:** Members – Tyler Young and Josh Johnson  
No Report

**Building Administration Reports:**

**Principal's Reports:**

High School Principal, Chris Garard

Principal's report is attached to the minutes.

Middle School Principal, Kyle Bielfeldt

Principal's report is attached to the minutes.

Elementary Principal, Justin Kean

Principal's report is attached to the minutes.

Special Education, Jesse McFarling

Director McFarling reported that the 2018 Preschool and IDEA Flow-Through grants were approved by the Illinois State Board of Education and the tentative FY18 budget was approved by the executive committee on August 10, 2017. The new budget will be presented to the GCMS Board of Education on September 25, 2018 at 6:15 p.m.

The FY17 final expenditure report is complete. Due to the FCSEC coming in 8% under budget, GCMS will receive a refund of \$25,099.

McFarling also shared with the board the next preschool screening for GCMS which has been scheduled for September 8, 2017 at the First Christian Church in Gibson City.

Curriculum Director, Erin Nuss

Mrs. Nuss thanked the Board of Education, on behalf of both herself and Mrs. Lindelof, for their continued support of the GCMS University program. Fourteen new teachers participated in the two-day kick-off to our Induction and Mentoring Program in early August. Mrs. Nuss also thanked all of the teacher leaders and administrators who generously donated their time to present during the two-days. The new staff members are an energetic and knowledgeable group and GCMS is lucky to have them.

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**August 21, 2017**

Unofficial results of the 2017 PARCC test were also reviewed by Mrs. Nuss. She commended students and staff for their hard-work throughout the school year. PARCC results in both English-Language-Arts and Math both indicate that GCMS students continue to achieve above or at the same pace as students throughout the remainder of the state.

Mrs. Nuss briefly explained to the Board of Education that the district will be using Remind to communicate electronically with students and parents this school year.

**Superintendent's Report**

**Presentation of the tentative FY18 Budget**

Superintendent Darnell presented the temporary GCMS budget to the board and it will be placed on display in the GCMS Unit Office for the next 30 days. A budget hearing to approve the tentative 2017-2018 budget will be held on September 25, 2017 at the Unit Office at 6:00 p.m. Darnell also shared with the board the projected expenses for the district are 12.9 million and revenue is projected to be approximately 12.85 million. It is difficult to know exact numbers at this time due to the state not providing a funding formula.

Motion to place the tentative FY18 Budget on display until the budget hearing on September 25, 2017 at 6:00 p.m. at the GCMS Unit Office. Motion was made by board member Tucker-Davis seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

**IERMP Membership**

The GCMS School District officially joined the IERMP health insurance consortium on July 1, 2017 for the district's health, dental, vision and life insurance for employees. The new insurance took effect on July 1 with new plans and new rates.

Motion to join the IERMP as our Health Insurance Consortium effective July 1, 2017. Motion was made by board member Elder seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

**Dairy Bid Review for 2017-2018**

Sealed bids were opened on July 25, 2017 and Prairie Farms was accepted as the dairy provider for the GCMS School District for the 2017-2018 school year.

Motion to approve Prairie Farms as the dairy provider for the 2017-2018 school year as presented. Motion was made by board member Swearingen seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**August 21, 2017**

**Transportation Hazard Request**

Darnell shared a letter of request for transportation from a parent. By scoring the area of which the parent and children live, Darnell found it to be determined as a hazard area. He has filed a transportation hazard request with the Illinois Department of Transportation. The hazard area designation would allow kids to ride the buses between between 8th and 12th streets and Rt. 47 and the railroad tracks. IDOT must approve this designation before students in this area are allowed to participate in the district's bus service.

Motion to submit a request to the Illinois Department of Transportation to request a hazard designation to the area between 8th and 12th streets and Route 47 and the railroad tracks. Motion was made by board member Whitehouse seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

**Transportation and Tort Fund Transfers - per auditor request**

Superintendent Darnell requested two transfers of funds be made per the auditor's request from the annual audit in August. These accounting errors occur in SDS (the district's accounting software system). The first transfer of \$10,170.34 from the Transportation Fund to the Education Fund for accounting corrections and the second transfer of \$25,904.41 from the Tort/Liability Fund to the Education Fund for accounting corrections as prescribed by the GCMS auditor Russ Leigh and Associates. These transfers are an annual event that take place after the annual audit.

Motion to permanently transfer \$10,170.34 from the Transportation Fund to the Education Fund for accounting corrections as prescribed by the GCMS auditor Russ Leigh and Associates. Motion was made by board member Elder seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Motion to permanently transfer \$25,904.41 from the Tort/Liability Fund to the Education Fund for accounting corrections as prescribed by the GCMS auditor Russ Leigh and Associates. Motion was made by board member Tucker-Davis seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

**Paraprofessional Negotiated Agreement**

Superintendent Darnell shared with the board the new Paraprofessional negotiated agreement was approved for the next four years.

Motion to approve the paraprofessional negotiated agreement for the term of August 1, 2017 through July 31, 2021 as presented. Motion was made by board member Tucker-Davis seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**August 21, 2017**

**Additional Comments**

The timing of the September 25th board meeting will occur as follows:

6:00 p.m. - GCMS Budget Hearing

6:15 p.m. - FCSEC Budget Hearing

6:30 p.m. - GCMS General Board of Education Meeting

A motion to **adjourn the regular session** was made by board member Swearingen and seconded by board member Whitehouse at: 7:20 p.m. Motion carried by voice vote, with all members present voting yes.

---

Board President Josh Johnson

---

Board Secretary Lori Kristensen