

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
August 20, 2018

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, August 20, 2018, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Avenue, Gibson City. The board was called to order by President Josh Johnson. Roll was called with board members Whitehouse, Elder, Young, Swearingen, Tucker-Davis and Leonard in attendance. Also present were: Elementary School Principal Justin Kean, Middle School Principal Kyle Bielfeldt, High School Principal Chris Garard, Curriculum Director Erin Nuss, FCSEC Director Jesse McFarling, Ross Brown with the Ford County Record, GCMS Education Association President Susan Riley, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.

Absent: None

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

The GCMS High School Cheer Squad started the board meeting and school year off with their welcome cheer and leading all persons in attendance in singing the school song.

A motion to **go into executive session** was made by board member Whitehouse and seconded by board member Elder at 6:20 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1). Motion was carried by roll call, with all members present voting yes.

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

A motion to **return to open session** was made by board member Swearingen and seconded by board member Elder at 6:36 p.m. Motion carried by voice vote, with all board members present voting yes.

Action Items to Consider From Executive Session

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Accept Requests for:

Motion to **accept the resignation of Marissa Brewer as science teacher** for GCMS School District effective immediately. Motion was made by board member Whitehouse and seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Michael Wilson as a paraprofessional** for GCMS School District effective immediately with thanks for service. Motion was made by board member Swearingen and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Motion to **hire Nicole McNary as a member of the START team** per the negotiated agreement terms for the 2018-2019 school year. Motion was made by board member Swearingen and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Motion to **hire Michelle Brennan as middle school science teacher** on Step 5 BA on the negotiated agreement for the 2018-2019 school year. Motion was made by board member Swearingen and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **hire Shantell Lockhart as a paraprofessional** for the GCMS School District on Step 1 of the paraprofessional negotiated agreement for the 2018-2019 school year. Motion was made by board member Leonard and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **hire Seeff Grauer as assistant football coach** per the negotiated agreement for the 2018-2019 school year. Motion was made by board member Tucker-Davis and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **hire Brandon Shaw as assistant girls basketball coach** per the negotiated agreement for the 2018-2019 school year. Motion was made by board member Whitehouse and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Motion to **hire Colton Leake as assistant softball coach** per the negotiated agreement for the 2018-2019 school year. Motion was made by board member Swearingen and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **approve the early graduation request for Cheryl Francis** for December of 2018 pending achievement of all required credits. Motion was made by board member Swearingen and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

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Motion to **accept the resignation of Amanda Gooden as kindergarten teacher** for GCMS School District effective immediately with thanks for service. Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to **approve Clay Bane and Devyn Roesch as volunteer golf coaches** for GCMS for the 2018-2019 school year. Motion was made by board member Leonard and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Keri Dornbush as girl's intramural basketball coach** effective immediately. Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to **hire Dena Carter as girl's intramural basketball coach** for the 2018-2019 school year. Motion was made by board member Leonard and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Additional Agenda Items:

None

Consent Agenda

GCMS Accounts Payable bills approved were \$732,880.76

Education fund	\$451,338.58
Building fund	\$46,645.65
Debt Service fund	\$0.00
Transportation fund	\$11,622.98
IMRF/FICA fund	\$14,648.47
Capital Projects fund	\$188,925.93
W/C	\$0.00
TORT	\$19,699.15
F/HLS	\$0.00

GCMS Payrolls approved were \$440,846.69

Education fund	\$389,697.63
Building fund	\$19,287.67
Transportation fund	\$2,387.62
TORT	\$29,473.77

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FCSEC Accounts Payable bills approved were \$23,876.06

Education fund	\$21,785.33
Building fund	\$138.67
IMRF/FICA Fund	\$1,952.06

FCSEC Payrolls approved were \$36,918.44 all in the Education fund

Financial/treasurer's report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of March 2017.

Approve Field Trips for:

6th Grade	Brookfield Zoo	May 10, 2019
Adapted P.E.	Gibson Pool	August 20-24
Middle School Life Skills	Local Businesses	Various Thursdays
Senior Leadership	Allerton Park	August 27, 2018

Approve the following donations:

Amount	From	Designation
\$2,043.00	Rick Amburgey Memorial	GCMS Cheer
\$1,363.20	GCMS Booster Club	Softball Sound System

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

GCMS After Prom	Middle School cafeteria, gymnasium & hallway	April 27 & 28, 2019
Girls on the run	Track	September 4 - November 11

Approve the minutes of the GCMS Regular and Executive Session Minutes of July 16, 2018.

Motion to accept the consent agenda as presented in the board packet. Motion was made by board member Elder seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

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Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard

Motion to Approve Policy: 2:105, 2:170, 4:20, 4:80, 4:140, 6:10, 6:30, 6:60, 6:120, 6:130, 6:135, 6:190, 6:220, 6:230, 6:240, 6:250, 7:50, 7:165, 7:330, 7:340, 8:25 as recommended by Illinois Association of School Boards and presented. Motion was made by board member Leonard and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Building, Grounds, and Transportation: Members - Steve Swearingen and Emily Tucker-Davis

Next meeting date is September 12 at 6:45 p.m.

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse

Next meeting date is September 12 at 5:30 p.m.

Strategy and Enrichment: Members – Tyler Young and Josh Johnson

Next meeting date will be in October. Date to be determined.

Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard

Enrollment - 297

Freshman: 70

Sophomores: 72

Juniors: 81

Seniors: 74

New students: 10

Non-returning students: 9

- Interact Club held a blood drive in August and 33 unit were collected.
- Freshman First Day and Back to School Bash were both a huge success. 62 of the 70 freshman students enrolled attended the freshman first day. The back to school bash

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was changed to the first day of school this year and students seemed to really enjoy the activities.

- Mr. Garard thanked the custodial and maintenance staff for their hard work during the summer getting the building ready for the new school year. It looks great!
- The High School has chosen mental health awareness as a focus for students and staff this school year. A few ideas that are being implemented in the school include; establishing a student and staff committee to continue conversation about mental health, placing positive statements and sayings throughout the building, creating a safe space for students to regain focus and gather their thoughts before returning to class or an activity, implementing a student in-service day with the focus of mental health.

HS Upcoming Events

Date	Event	Location & Time
September 19	Freshman Parent Night	6-7:00 p.m.
September 24-29	Homecoming week activities	High School
September 27	Homecoming parade	6:00 p.m.
September 28	Homecoming game	7:00 p.m.
September 29	Homecoming dance	8:00 p.m.

Middle School Principal, Kyle Bielfeldt

Enrollment - 230

6th: 73

7th: 75

8th: 82

New students: 7

Non returning students: 3

- 6th grade transition night was held on August 9 at the middle school. 67 of the 72 registered students attended with their parents. Students walked through their schedules, put school supplies away, and met their teachers. 20 middle school staff members attended as well to help make the night a great event. Mr. Bielfeldt praised the 6th grade team for organizing the event which helps incoming 6th grade students transition from the elementary school to the middle school.

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- Teachers, office staff and custodians were all ready and excited for the first day of school on August 16. Mr. Bielfeldt thanked the custodial and maintenance crew for their remarkable job getting the building in excellent shape for the start of the school year.
- Middle school athletics are in full swing with softball and baseball seasons underway. Softball has 18 girls participating and baseball has 15 boys participating.

MS Upcoming Events

Date	Event	Location & Time
August 21	Picture Day	MS
August 20 - 24	MAP testing	

Elementary Principal, Justin Kean

Enrollment - 465

ECE: 18

Pre K: 35

K: 57

1st: 64

2nd: 82

3rd: 66

4th: 71

5th: 72

- Mr. Kean made special mention to Mr. Doman and the custodial staff on the wonderful job of getting the building ready. The new lights and air conditioning in the gymnasium and Kindergarten wing are fantastic and appreciated.
- Board member Swearingen also commented on the work that was done in the gym and kindergarten. Swearingen thanked everyone involved for completing the work ahead of schedule in order for the Kindergarten teachers to have time to set up their rooms before the start of school.
- Registration was held in the gym for the first time and it seemed to go well. Mr. Kean thanked the High School Cheerleaders and the PTA for their help during registration and especially Becky Coad and Tammy Zehr for organizing the process.
- Kindergarten Zoo was held on August 9. Mr Kean thanked Staci Lindelof, Erin Kean and the Kindergarten staff for the organization and set up of the evening's event. 47 of the 58 registered kindergarteners attended. Mr. Kean also voiced his appreciation for the additional elementary school staff that help with the evenings activities; Jen McMullin,

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Jen Keefe, Rachel Quanstrom, Walker Willis, Jessica Titus, Deb Hohulin, and Cathy Walker-Steidinger. ACT Theatre Company also attended and performed a scene from their production of Madagascar.

- Parents and students seem to like the school supply drop off night which allows families to bring school supplies before the first day of school. A comedian /ventriloquist was added this year for entertainment. A special thanks to Josh Ward for sharing his humorous talent.

ES Upcoming Events

Date	Event	Location & Time
August 22	1st - 3rd grade parent orientation 4th and 5th grade parent orientation	5:15 - 6:00 p.m. 6:05 - 6:50 p.m.
September 10-11	MAP testing	
September 14	Picture Day	
September 14	Staff Pregame tailgate	Kean's

Special Education Director, Jesse McFarling

The FCSEC executive committee met on August 9 at the Paxton Buckley Loda School District office. IDEA Part B and Preschool grants were approved.

This year's allotments are: Part B - \$552,850 and Preschool - \$12,620.

A refund of tuition overpayment was approved for GCMS for \$13,802. The executive committee also approved the hiring of Emily Chase to be the new deaf/hard of hearing teacher to serve both GCMS and PBL. A special education in-service date for all GCMS special education staff is set for September 21 during the half day teacher in-service day. The training will cover changes being made to the IEP process to make FCSEC procedures ISBE compliant.

Curriculum Director, Erin Nuss

Erin Nuss spoke on behalf of herself and Mrs. Staci Lindelof, about the GCMS University New Teacher Induction and Mentoring Program. Mrs. Lindelof and Mrs. Nuss co-coordinate the program which offers all new staff members a one or two-year mentoring program. 2018-2019 School Year mentors were thanked for the time they are dedicating to the program. Susan Riley, Deanna Leitz, Don Worthington, Justin Kean, Chris Garard, Kyle Bielfeldt, Walker Willis, and all staff members who participated in the volleyball tournament were specifically thanked for their participation in the GCMS University Summer Workshop.

Mrs. Nuss also provided a rough outline of professional development plans for the upcoming school year. An explanation of the early-August sub workshop was provided. Staff were very excited by the number of community members who came out to participate in the sub workshop.

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Superintendent's Report

Superintendent Darnell thanked the building administrators for working through staffing issues with the teacher shortage and working diligently to be ready for the start of the new school year.

Presentation of the GCMS FY19 Budget

Superintendent Darnell presented the FY19 Budget in the special budget meeting prior to the regular board meeting.

Motion to approve the FY19 GCMS CUSD #5 budget as presented. Motion was made by board member Whitehouse and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Presentation of the contract for CAPS

Superintendent Darnell presented the contract between GCMS Community Unit School District and the Community Afterschool Program (CAPS). No questions or comments were made from the board.

Motion to approve the contract with the CAPS program for the 2018-2019 school year as presented. Motion was made by board member Leonard and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

A motion to **adjourn the meeting** was made by board member Whitehouse and seconded by board member Elder at 7:04 p.m. Motion carried by voice vote, with all members present voting yes.

President Josh Johnson

Board Secretary Lori Kristensen