

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
June 25, 2018

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, June 25, 2018, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Avenue, Gibson City. The board was called to order by President Pro-tem Adam Elder. Roll was called with board members Young, Swearingen, and Leonard in attendance. Also present were: Ross Brown with the Ford County Record, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.

Absent: Board members Johnson, Tucker-Davis and Whitehouse

The meeting started with the Pledge of Allegiance being recited by all present.

President Pro-Tem

A motion was made to nominate Adam Elder as President pro-tem in Josh Johnson's absence for this meeting. Motion made by board member Leonard and seconded by board member Swearingen. Motion carried by voice vote, with all board members present voting yes.

Recognition of Visitors:

None

A motion to **go into executive session** was made by board member Young and seconded by board member Elder at 6:16 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1). Motion was carried by roll call, with all members present voting yes.

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

A motion to **return to open session** was made by board member Young and seconded by board member Swearingen at 6:46 p.m. Motion carried by voice vote, with all board members present voting yes.

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Action Items to Consider From Executive Session

Accept Requests for:

Motion to **accept the resignation of Kristin Wilson as an elementary school teacher** for GCMS School District effective immediately with thanks for service. Motion was made by board member Young and seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Taylor Rubarts as GCMS Head Varsity Softball Coach** effective immediately with thanks for service. Motion was made by board member Young and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Motion to **hire Derrick Babbs as crossing guard** for GCMS School District for the 2018-2019 school year. Motion was made by board member Young and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Motion to **hire Taylor Rubarts as a middle school volleyball coach** for the 2018-2019 school year. Motion was made by board member Leonard and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Motion to **accept the following volunteers for fall sports:** Motion was made by board member Leonard and seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

Golf - Mark Spangler

Volleyball - Jenny White

Dance - Ann Young

Football - Seeff Grauer, Josh Carter, Rob Schmitt, Jamie Sexton, Brandon Luttrell, Brandon Shaw

Motion to **accept the irrevocable letter of retirement for Gary Coit** for December 31, 2020 and an annual pay increase of 4.0% per hour for hours worked on August 1 of , 2018, 2019, and 2020. Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **hire Montana Ford as an elementary school teacher for GCMS School District at Step 1 Bachelors** for the 2018-2019 school year. Motion was made by board member Leonard and seconded by board member Swearingen. Motion carried by roll call with all members present voting yes.

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Motion to **hire Marissa Brewer as an 8th grade science teacher for GCMS School District at Step 5 Bachelors** for the 2018-2019 school year. Motion was made by board member Swearingen and seconded by board member Young. Motion carried by roll call with all members present voting yes.

Motion to **hire Jeff Reale as the high school agriculture teacher and FFA Sponsor for GCMS School District at Step 4 Bachelors** for the 2018-2019 school year. Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **hire Scott Shull as the GCMS School District Treasurer for the FY 19 school year at a cost of \$2,000.** Motion was made by board member Elder and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Additional Agenda Items:

None

Consent Agenda

GCMS Accounts Payable bills approved were \$531,392.11

Education fund	\$330,600.63
Building fund	\$81,724.63
Debt Service fund	\$0.00
Transportation fund	\$66,279.65
IMRF/FICA fund	\$28,006.34
Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$24,780.86
F/HLS	\$0.00

GCMS Payrolls approved were \$406,672.16

Education fund	\$360,346.76
Building fund	\$17,418.52
Transportation fund	\$2,530.28
TORT	\$26,376.60

FCSEC Accounts Payable bills approved were \$73,887.47

Education fund	\$71,911.44
Building fund	\$13.04
IMRF/FICA Fund	\$1,962.99

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FCSEC Payrolls approved were \$33,277.23 all in the Education fund

Financial/treasurer's report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of December 2016.

Approve Field Trips for:

None

Approve the following donations:

Amount	From	Designation
\$2,032.25	GCMS Boosters	GCMS Track
\$2,368.75	GCMS Boosters	GCMS Track
\$1,500.00	Kyle Johnson	GCMS High School
\$414.37	Anonymous	GCMS High School

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

Facility use for the Gibson City Youth Football and Cheer for practice and games beginning on 8/5/2018 through 10/30/2018.

Approve the minutes of the GCMS Regular and Executive Session Minutes of May 21, 2018.

Motion to accept the consent agenda as presented in the board packet. Motion was made by board member Young seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard
No report

Building, Grounds, and Transportation: Members - Steve Swearingen and Emily Tucker-Davis
No Report

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse
No report

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Strategy and Enrichment: Members – Tyler Young and Josh Johnson
No Report

Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard

Enrollment - 296

Freshmen – 74

Sophomores – 83

Juniors – 73

Seniors – 66

Summer school

There are twelve students enrolled in summer school in twelve different classes. All students are doing well and some students may take additional classes before the summer school session ends.

Building progress

The High School custodians are currently working at the Elementary school to help prepare the Elementary School for the start of the school year. New carpet has been installed in three entry areas: north entrance of the building, west entrance behind the cafeteria, and the west entrance by the Ag classroom.

Middle School Principal, Kyle Bielfeldt

No Report for Summer

Elementary Principal, Justin Kean

No Report for Summer

Special Education Director, Jesse McFarling

No Report

Curriculum Director, Erin Nuss

Mrs. Nuss provided the board with these district and schoolwide plans for review and approval.

- District Title 1 Plan
- GCMS Elementary School Schoolwide Plan
- GCMS Middle School Schoolwide Plan
- GCMS High School Schoolwide Plan
- GCMS High School Schoolwide Waiver

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Superintendent's Report

Prevailing Wage Resolution

Superintendent Darnell shared information with the board on the current State of Illinois prevailing wage act. He recommended the board accept the resolution and adopt the prevailing wage rate for Ford County effective June 25, 2018.

Motion to accept the prevailing wage resolution as presented. Motion was made by board member Elder and seconded by board member Young. Motion carried by roll call with board members Elder, Leonard and Young voting Yes and board member Swearingen voting No.

Milk Bid Review

Prairie Farms was the only milk company to submit a sealed bid for milk provider for the 2018-2019 school year. **Motion to approve Prairie Farms as the milk provider for the 2018-2019 school year.** Motion was made by board member Elder and seconded by board member Young. Motion carried by roll call with all members present voting yes.

Bread Bid Review

Two sealed bids were received for the 2018-2019 bread bid. Aunt Millie's came won the bid and will be the bread provider for the 2018-2019 school year. **Motion to approve Aunt Millie's as the bread provider for the 2018-2019 school year.** Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Trash Bid Review

Area Disposal was the only trash company to submit a sealed bid, with a decrease in cost from last year, for daily waste removal. **Motion to approve Area Disposal as the trash company for the 2018-2019 school year.** Motion was made by board member Young and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Treasurer's Bond

Motion to approve the Treasurer's Bond for Scott Shull for the 2018-2019 school year as presented. Motion was made by board member Elder and seconded by board member Swearingen. Motion carried by roll call with all members present voting yes.

Property/Liability/Cyber Insurance Review

Superintendent Darnell shared with the board information on the property and liability insurance review this spring. The school district's property and liability insurance has been with Liberty Mutual Insurance through Insurance Providers Group for several years. The district went through the open bid process and will now be covered through Ramza Insurance Group and Insurance Providers Group. Through the open bid process, the district will have a \$26,000 reduction in cost for the property, liability and cyber insurance rate. **Motion to approve the**

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Property/Liability/Cyber Insurance policy with Ramza Insurance Group and Insurance Providers Group as presented. Motion was made by board member Elder and seconded by board member Swearingen. Motion carried by roll call with all members present voting yes.

Notification of the completion of all required safety drills

Superintendent Darnell reported to the board that all required safety drills throughout the district have been completed for the 2017-2018 school year and the required forms are completed and submitted to the Regional Office of Education.

Elementary HVAC/Electrical update and abatement approval

The elementary school HVAC and electrical improvements are moving along. An additional project had to be added due to asbestos removal and abatement in the ceiling tiles. This work requires mandates and compliance which adds days to the scope of the work. Superintendent Darnell reported the completion timeline of the project remains before the start of the 2018-2019 school year.

Motion to approve the abatement of asbestos in the Elementary School not to exceed \$110,000 as an extension to the performance contract with GRP Mechanical. Motion was made by board member Elder and seconded by board member Young. Motion carried by roll call with all members present voting yes.

GCMS School District Title 1 plans

Superintendent Darnell thanked Mrs. Nuss, Curriculum Director, for managing and submitting the required documents to the State of Illinois for Title 1 resources. These annual documents/plans help to provide the district with classroom materials and professional development resources that the district would not otherwise receive. The plans were approved by the board and immediately submitted to the state.

Motion to approve the GCMS District wide Title 1 plan as presented. Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to approve the GCMS Elementary School, Middle School and High School Title 1 plans as presented. Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to approve the GCMS High School Title 1 waiver as presented. Motion was made by board member Elder and seconded by board member Young. Motion carried by roll call with all members present voting yes.

A question was raised about the district's energy contracts. Superintendent Darnell responded that the district is currently under contract.

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A motion to **adjourn the second executive session** was made by board member Elder and seconded by board member Young at 7:10 p.m. Motion carried by voice vote, with all members present voting yes.

President Pro-tem Adam Elder

Board Secretary Lori Kristensen