

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
June 19, 2017

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, June 19, 2017, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board Vice President Phil Whitehouse. Roll was called with board members Elder, Swearingen, Leonard, Tucker-Davis and Young in attendance. Also present were: Retiring FCSEC Director Rick Brackmann, new FCSEC Director Jesse McFarling, Curriculum Director Erin Nuss, Ross Brown with the Ford County Record, GCMS Education Association President Susan Riley, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.
Absent: Board member Johnson.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

None

Before going into executive session, Ms. Riley, on behalf of the GCMS Education Association, thanked Superintendent Darnell and the Unit Office staff for their work on the new district health, dental and vision insurance.

A motion to **go into executive session** at 6:17 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1).

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

A motion to **return to open session** was made by board member Swearingen and seconded by board member Tucker-Davis at 7:08 p.m. Motion carried by voice vote, with all board members present voting yes.

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Action Items to Consider From Executive Session

Accept Requests for:

Motion to **hire Cameron Schwing as the GCMS/Fisher Middle School head wrestling coach for the 2017-2018 school year**. Motion was made by board member Swearingen and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **hire Tim Nuss as custodian for GCMS School District** starting July 1, 2017 - June 30, 2018. Motion was made by board member Young and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Motion to **hire Keri Dornbusch as the varsity girls basketball coach** for GCMS for the 2017-2018 school year. Motion was made by board member Leonard and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Motion to **hire Catherine Peterson as 8th grade girls basketball coach** for the 2017-2018 school year. Motion was made by board member Elder and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Emily Spangler as girls golf coach** for GCMS effective immediately. Motion was made by board member Young and seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

Motion to **hire Ann Spangler as head girls golf coach for GCMS** for the 2017-2018 school year. Motion was made by board member Young and seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

Motion to **accept the retirement request for Juanita Lowery effective June 30, 2017** at the conclusion of this contract year with thanks for her service. Motion was made by board member Swearingen and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

Motion to accept the following **coaches as volunteers for the 2017-2018 school year:**

Volleyball: Jenny White, Michelle Schultz and Chrystal Little

Dance: Michelle Schultz

Tennis: Shannon Greer

Golf: Dr. Mark Spangler

Football: Josh Carter, Seeff Grauer, Todd McNutt, Rob Schmitt, Brandon Luttrell, and Jamie Sexton

Softball: Tim Leonard, Ryan Tompkins, Greg Brucker, and Kara Smith

Baseball: Mike Schwenk, Jake Johnson, and Mark Berry

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Motion was made by board member Young and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

Motion to **hire Rachel Quanstrom at GCMS Elementary School as an art teacher** for the 2017-2018 school year at Step 1 Bachelors. Motion was made by board member Young and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Motion to **hire Shelbie Kearfott as a para professional** for GCMS School District for the 2017-2018 school year. Motion was made by board member Leonard and seconded by board member Young. Motion carried by roll call with all members present voting yes.

Motion to **hire Tania Durre as a para professional** for GCMS School District for the 2017-2018 school year. Motion was made by board member Swearingen and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Motion to **hire Brook Fairfield as a para professional** for GCMS School District for the 2017-2018 school year. Motion was made by board member Leonard and seconded by board member Swearingen. Motion carried by roll call with all members present voting yes.

Motion to **transfer Becky Coad from Elementary School office assistant to Elementary School office manager** effective July 1, 2017. Motion was made by board member Young and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

Additional Agenda Items:

None

Consent Agenda

Approve the minutes of the GCMS Regular and Executive Session Minutes of May 22, 2017.

GCMS Accounts Payable bills approved were \$831,680.40

Education fund	\$345,131.68
Building fund	\$55,581.75
Debt Service fund	\$0.00
Transportation fund	\$70,069.42
IMRF/FICA fund	\$22,210.84
Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$338,686.71
F/HLS	\$0.00

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GCMS Payrolls approved were \$405,391.01

Education fund	\$365,573.73
Building fund	\$16,237.12
Transportation fund	\$2,359.60
TORT	\$21,220.56

FCSEC Accounts Payable bills approved were \$22,856.09

Education fund	\$20,733.15
Building fund	\$190.20
IMRF/FICA Fund	\$1,932.74

FCSEC Payrolls approved were \$34,365.05 all in the Education fund

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of December 2015.

Approve Field Trips for:

None

Approve the following donations:

Amount	From	Designation
\$6,000	GCMS Booster Club	Wrestling
\$409.53	Anonymous	Senior In-Service
\$250	Kyle Johnson	Computer Activity High School

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

- City of Gibson use of the GCMS bike racks for the community pool.

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Approve the 12-month employee contracts as presented. The contracts for administrators include: Erin Nuss, Justin Kean, Kyle Bielfeldt, Chris Garard, Staci Lindelof and Mike Allen.

Motion to accept the **consent agenda** as presented in the board packet. Motion was made by board member Elder seconded by board member Young. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard
No report.

Building, Grounds, and Transportation: Members -Steve Swearingen and Emily Davis
No report.

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse
No report.

Strategy and Enrichment: Members – Tyler Young and Josh Johnson
No report.

Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard
No Principal report for June.

Middle School Principal, Kyle Bielfeldt
No Principal report for June.

Elementary Principal, Justin Kean
No Principal report for June.

Special Education, Rick Brackmann

FCSEC Director Brackmann provided information on the Cooperative's current fund balance. He reported the year end balance is approximately \$110,000 more than the start of fiscal year 2017.

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Tentative IDEA (Individuals with Disabilities Education Act) grant figures are in for the 2017-2018 school year. Approximately \$500,000 will be received from IDEA; \$200,000 for GCMS non-certified salaries and \$300,000 for PBL non-certified salaries.

The 2017 Parent and Staff Needs Assessment surveys received were very positive. These surveys are completed by parents of students with individual education plans.

The tentative FY 2018 joint agreement budget has been posted at the GCMS District Office as of June 8, 2017 and will be posted through July 31, 2017. The FCSEC budget hearing is scheduled for August 2017. Brackmann shared with the board the FY18 budget is projected to have a 1% increase for next year's budget.

The 2017-2018 FCSEC Executive Board meeting dates have been scheduled for:

August 10, 2017 at Paxton Buckley Loda School District
November 9, 2017 at Gibson City Melvin Sibley School District
February 8, 2018 at Paxton Buckley Loda School District
June 14, 2018 at Gibson City Melvin Sibley School District

On behalf of the GCMS School District, Superintendent Darnell expressed his appreciation to Rick Brackmann for his service and dedication to the many students and families he has helped at GCMS over the last 15 years. Mr. Brackmann will be retiring on June 30, 2017. Brackmann also thanked the GCMS and PBL school districts for providing him, "a tremendous place to work."

Curriculum Director, Erin Nuss

Mrs. Nuss spoke about the dedication of GCMS staff members to professional development both throughout the school year and over the summer. 165 hours worth of professional development hours were offered on-site in the GCMS district this year which does not include the hundreds of hours staff members earned at outside conferences and training. The professional learning continues this summer as many teachers are participating in workshops on science and reading instruction on site at GCMS and others are participating in a professional book club online.

Mrs. Nuss also thanked the 8 teachers who came into work on organizing this Guided Reading Room on their first day of summer break. Hundreds of new, high-quality books have been added to our collection this year through grants and donations.

A brief overview of the state's plan for compliance with the federal Every Student Succeeds Act. At the July meeting, board members will be asked approve each school building's ESSA School-wide plan and the district's Title I plan for compliance with ESSA legislation.

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Superintendent's Report

Prevailing Wage Resolution

Superintendent Darnell shared information with the board on the current State of Illinois prevailing wage ACT. He recommended the board accept the resolution and adopt the prevailing wage rate for Ford County effective June 19, 2017.

Motion to accept the prevailing wage resolution as presented. Motion was made by board member Leonard and seconded by board member Elder. Motion carried by roll call with members Tucker-Davis, Whitehouse, Young, Leonard, and Elder voting yes. Member Swearingen voted no.

Financial Review

Superintendent Darnell shared with the board the school district will end the fiscal year very close to being balanced. Approximately \$650,000 is remaining in budgeted revenue. There will most likely be a surplus across all funds if the full budget expectations are met. Darnell also reported the State of Illinois is 180 days behind with paying bills. The district will most likely not receive the \$340,000 in categoricals still owed from the State.

Bread Bid Review

The 2017-2018 sealed bids were provided by Alpha and Aunt Millie's.

Motion to approve Aunt Millie's as our bread provider for the 2017-2018 school year. Motion was made by board member Young and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Trash Bid Review

Area Disposal was the only trash company to submit a sealed bid for daily waste removal. Motion to approve Area Disposal as our trash company for the 2017-2018 school year. Motion was made by board member Young and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Treasurer's Bond

Motion to approve the Treasurer's Bonds for the 2017-2018 school year as presented. Motion was made by board member Young and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

Property/Liability/Cyber Insurance Review

Superintendent Darnell presented the board with information on adding a cyber insurance policy to the district's current property and liability insurance. If a cyber attack were ever to occur, the

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cost burden would not fall on the district with this type of insurance. Adding the cyber policy would create another layer of defense for the school district. Board member Swearingen asked about the cost of adding this new policy and Darnell responded it will be a minimal cost to the district knowing the district would be protected against a cyber attack.

Motion to approve the Property/Liability/Cyber Insurance Policy as presented.

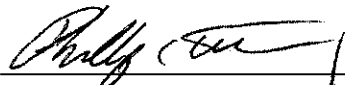
Motion was made by board member Leonard and seconded by board member Tucker-Davis.

Motion carried by voice vote with all members present voting yes.

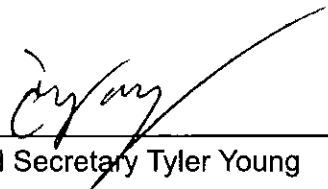
Additional Comments

Board member Swearingen ask Superintendent Darnell about the interest rates on the school district's investments and if these investments can be moved to earn a higher rate of return? Darnell responded with currently the district has limited options of where the district money can be invested, but he is looking into more options for these investments.

A motion to **adjourn the regular session** was made by board member Swearingen and seconded by board member Young at: 7:45 p.m. Motion carried by voice vote, with all members present voting yes.



Board Vice President Phil Whitehouse



Board Secretary Tyler Young