

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
April 16, 2018

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, April 16, 2018, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Whitehouse, Elder, Young, Swearingen, Tucker-Davis and Leonard in attendance. Also present were: Elementary School Principal Justin Kean, Middle School Principal Kyle Bielfeldt, High School Principal Chris Garard, Curriculum Director Erin Nuss, FCSEC Director Jesse McFarling, Ross Brown with the Ford County Record, GCMS Education Association President Susan Riley, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.

Absent: None

A moment of silence was observed to remember the life of GCMS High School student Dylan T. Benningfield. Dylan tragically lost his life from injuries sustained in a car accident on April 7, 2018. Superintendent Darnell asked for thoughts and prayers to be with the Benningfield family at this very difficult time.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

None

A motion to **go into executive session** was made by board member Young and seconded by board member Tucker-Davis at 6:16 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1). Motion was carried by roll call, with all members present voting yes.

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

A motion to **return to open session** was made by board member Leonard and seconded by board member Whitehouse at 6:29 p.m. Motion carried by voice vote, with all board members present voting yes.

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Action Items to Consider From Executive Session

Accept Requests for:

Motion to **hire Michelle Schultz as the High School Dance Coach** for the 2018-2019 school year. Motion was made by board member Leonard and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **hire Allison Boettcher-Case as the teacher for extended school year for the summer 2018 term**. Motion was made by board member Whitehouse and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Motion to **accept the resignation of Catherine Peterson as the JV Basketball coach effective immediately**. Motion was made by board member Whitehouse and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Lisa Natywa effective at the conclusion of the 2017-2018 school year with thanks for service**. Motion was made by board member Tucker-Davis and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Jake Johnson effective at the conclusion of the 2017-2018 school year with thanks for service**. Motion was made by board member Leonard and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Additional Agenda Items:

None

Consent Agenda

GCMS Accounts Payable bills approved were \$688,884.40

Education fund	\$352,738.35
Building fund	\$98,676.02
Debt Service fund	\$0.00
Transportation fund	\$61,121.06
IMRF/FICA fund	\$27,640.19
Capital Projects fund	\$135,000.00
W/C	\$0.00
TORT	\$13,708.78
F/HLS	\$0.00

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GCMS Payrolls approved were \$397,159.22

Education fund	\$351,095.08
Building fund	\$17,271.70
Transportation fund	\$2,476.44
TORT	\$26,316.00

FCSEC Accounts Payable bills approved were \$40,305.34

Education fund	\$38,294.11
Building fund	\$10.03
IMRF/FICA Fund	\$2,001.20

FCSEC Payrolls approved were \$33,946.71 all in the Education fund

Financial/treasurer's report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of October 2016.

Approve Field Trips for:

- Senior Class Trip to Turkey Run on 5/21/2018
- 8th grade students to Parkland College on 5/4/2018
- 2nd grade to Staerkel Planetarium on 5/18/2018

Approve the following donations:

Amount	From	Designation
\$4,600	Anonymous	Elementary School
\$107.58	Kirk Miller	FFA
\$100	Jack and Beth Frasier	Choral Department

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

- GCMS youth baseball and softball for the use of the softball and baseball fields from May 24 - July 2.
- GCMS youth baseball and softball for the use of the middle school gym on May 20.
- Gibson City Lions Club for the use of the middle school baseball field on May 6 for Pitch, Hit and Run competition.
- GCMS After Prom on May 21 at the middle school cafeteria and gym.

Approve the minutes of the GCMS Regular and Executive Session Minutes of March 19, 2018.

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Motion to accept the **consent agenda** as presented in the board packet. Motion was made by board member Elder seconded by board member Young. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard

First Reading of Policy 2:260, 4:40, 5:20, 5:200 - all are regarding legal reference and language changes.

First Reading of 5:20E - Resolution to prohibit sexual misconduct. Board action will be taken at the May 21, 2018 board meeting.

Building, Grounds, and Transportation: Members - Steve Swearingen and Emily

Tucker-Davis

No Report

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse

No Report

Strategy and Enrichment: Members – Tyler Young and Josh Johnson

No Report

Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard

Enrollment

Freshman - 77

Sophomores - 83

Juniors - 77

Seniors - 65

Total: 302 students

March Student of the Month is Senior Megan Meunier

Handbook changes

A few changes were made to the GCMS High School handbook for the 2018-2019 school year. The High School followed the Illinois Principals Association legal language recommendation changes and GCMS High School procedural changes were also implemented into the new handbook.

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Summer School

The High School will provide online learning opportunities for our students for credit remediation.

RE Army students - Jostens Renaissance at ISU on April 13

Thirty High School students attended the “Find your Grind Tour” sponsored by Jostens. The event was focused on school climate and change. It was a pep rally style event with multiple schools attending. The one day conference focused on promoting leadership skills and inspiring students to bring about change in a positive way.

SAT

Juniors successfully completed the SAT on April 10. A big thank you to Mr. McDevitt, Mr. Carter, Ms. Deschepper and Mrs. Nuss who worked very hard to make the SAT experience a success and to the Gibson City Bible Church for allowing the school district to use their facilities for testing.

HS Upcoming Events

Date	Event	Location & Time
April 21	Prom	Promenade - High School, 4:30 pm Dinner & Dance - Bone Student Center, ISU 6:30 pm
April 25	Ag Expo & Petting Zoo	High School parking lot
May 4	Ag Safety Day	Gibson City Bible Church
May 5	FFA Banquet	Gibson City Bible Church 12:30 pm
May 6	Spring Band & Choir Concert	HS Gym, 2:00-6:00 pm
May 20	Baccalaureate	Gibson City Bible Church 7:00 pm
May 26	Graduation	GCMS 7:00 pm

Middle School Principal, Kyle Bielfeldt

Enrollment

6th Grade - 76

7th Grade - 80

8th Grade - 70

Total: 226 students

PARCC Testing

PARCC testing began on April 9 and will finish on April 16 with makeup testing completed by April 20. Due to a few student absences, 21 make up tests will be completed on April 17.

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8th Grade RAP Party

The 8th grade participated in their annual RAP party to prepare them for their transition to high school next year. Students were divided into groups and speakers from Ford County Probation and the YWCA came and spoke to the students about good decisions and choices. Teachers also took them through a Risk Simulation. After school, the students went to the high school for tours and an opportunity to meet with the teachers. Thank you to Jenny White, Cathy Walker-Steindinger, Jenny DeSchepper, Sue Berry, and the 8th grade team for organizing and helping with the event.

6th Grade Advanced Math Placement

This year we have implemented a 6th Grade Advanced Math Placement Test. This test, along with MAP scores, PARCC, 6th grade math grades, and teacher recommendation will determine students' placement into Advanced Math in 7th grade. All three math teachers at the middle school will score the exams and determine proper placement of the students. The test will take place on April 27.

April Students of the Month:

6th Grade – Annabelle Goodin

7th Grade – Emily Fehr

8th Grade – Emily Hood

MS Upcoming Events

Date	Event	Location & Time
April 18	English/Language/Reading Meeting	Middle School
April 21	After Prom	Middle School Gym/Cafeteria
April 27	6th grade advanced placement testing	MS
April 27	Requisitions due	MS
May 1	Spring Open House	MS - 6:00-7:00 pm
May 4	8th grade Trade up	Parkland College
May 5	Sectional track meet	High School track - 9:00 am
May 9	Washington DC trip Parent meeting	MS cafeteria 7:00 pm
May 10	8th grade field trip	Chicago
May 23	Promotion	MS gym - 9:30 am

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Elementary Principal, Justin Kean

Enrollment

Early Childhood - 19

Pre K - 33

Kindergarten - 61

1st Grade - 84

2nd Grade - 63

3rd Grade - 71

4th Grade - 73

5th Grade - 67

Total: 471 students

BUG (Being Unbelievably Good) Assembly was on April 6. The theme for the month of April is COOPERATION.

Annual Reviews

The elementary school is about halfway through special education final reviews. There are thirteen days of reviews scheduled before the end of the school year.

Lunch connect

Parents eat lunch with their children and can go to recess and visit the classroom during these designated times.

3rd and 5th grade are on April 9-13

4th grade is on April 16-20

4th Grade Project

The fourth grade students and staff participated in a project where they marketed a treat that they prepared. The students budgeted, prepared, marketed, and sold a product for a ticket after lunch. The exercise did not involve real money exchange. Thanks to Mr Goin, food service manager, who assisted with making the treats.

3rd Q. Reading Incentive

Mrs. Lindelof and the reading incentive committee planned and staffed the third quarter event. The students who did not qualify for the reading incentive party participated in some reading activities in their classrooms.

State Science Assessment

The state science assessment was completed on April 12.

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Falcon Walk

This year's PTA sponsored fundraiser "Falcon Walk" will be held on Friday, April 27 with the elementary school students at the high school track.

ES Upcoming Events

Date	Event	Location & Time
April 19	3rd grade field trip	Fair Oaks Farm, Indiana
April 26	Open House Kindergarten pre-registration	ES
April 27	Parent's night out	ES Gym
May 3-4	Preschool screening	First Christian Church
May 4	Ag Safety Day	Gibson City Bible Church
May 4	4th grade field trip	Springfield
May 7-11	Teacher appreciation week	
May 11	Kindergarten field trip	Miller Park Zoo
May 12	All school field trip	Lincoln Park Zoo

Special Education Director, Jesse McFarling

Director McFarling reported that the current fund balance for the end of March is \$366,000. McFarling also shared with the board the individual educational plan annual reviews are in full swing in all three GCMS school buildings. He has enjoyed meeting the families of IEP students with the meetings being positive and productive.

Curriculum Director, Erin Nuss

Mrs. Nuss briefly spoke about the GCMS-PBL Partnership for teacher observation orchestrated by our ROE this year. Teachers who have participated appreciated the time for collaboration and growth. Several upcoming Title Parent Nights were explained and the coordinators thanked for their planning. The GCMS U Mentors participated in a before-school professional development focused on offering feedback to new teachers. Mrs. Nuss explained that a variety of mandated tests are in progress, all of which should be complete by the next Board meeting. The BOE was provided with information about the Needs Assessment surveys for parents and staff which go out later this month.

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Superintendent's Report

Internal Fund Transfer for Administrative Cost

An internal fund transfer was made for \$28,000 into the High School salaries fund. This transaction is a transfer, it does not change the annual budget.

Motion to transfer \$28,000 out of object code 2320 into object code 1130 within the education fund. Motion was made by board member Elder and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

2018-2021 Nurse's contracts with Gibson Area Hospital

Darnell reported the district signed a contract with Gibson Area Hospital to have two nurses for the next three years. These two positions are a tremendous asset to the school district and he commented that the district greatly appreciates Gibson Area Hospital for subsidizing the nurses salaries.

Motion to accept the contract services of two nurses from Gibson Area Hospital at a rate of \$50,000 annual from July 1, 2018 - August 31, 2021 per the terms of the agreement.

Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Review of High School and Middle School Handbooks for 2018-2019.

The Middle School and High School handbooks for the 2018-2019 school year have been reviewed and are now complete.

Motion to approve the GCMS Middle School and GCMS High School handbooks as presented. Motion was made by board member Elder and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Motion to return to Executive Session at 6:55 p.m. Motion was made by board member Young seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

A motion to **adjourn the second executive session** was made by board member Leonard and seconded by board member Elder at 8:06 p.m. Motion carried by voice vote, with all members present voting yes.

Board President Josh Johnson

Board Secretary Lori Kristensen