

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
March 18, 2019

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, March 18, 2019, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Avenue, Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Young, Tucker-Davis and Leonard in attendance. Also present were: Elementary School Principal Justin Kean, Middle School Principal Kyle Bielfeldt, Curriculum Director Erin Nuss, FCSEC Director Jesse McFarling, Ross Brown with the Ford County Record, GCMS Education Association President Susan Riley, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.

Absent:

Board member Phil Whitehouse, Board member Adam Elder, and HS Principal Chris Garard

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

None

A motion to **go into executive session** was made by board member Young and seconded by board member Tucker-Davis at 6:16 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1). Motion was carried by roll call, with all members present voting yes.

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

A motion to **return to open session** was made by board member Young and seconded by board member Leonard at 6:37 p.m. Motion carried by voice vote, with all board members present voting yes.

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Action Items to Consider From Executive Session

Accept Requests for:

Motion to accept the resignation of Michelle Schultz as high school teacher and dance sponsor effective the end of the 2018-2019 school year with thanks for service. Motion was made by board member Young and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

Motion to approve the maternity leave of Kristin McDonald for six weeks starting on March 24th pending the date of birth of her child. Motion was made by board member Tucker-Davis and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Additional Agenda Items:

None

Consent Agenda

GCMS Accounts Payable bills approved were \$562,072.44

Education fund	\$391,144.07
Building fund	\$44,402.52
Debt Service fund	\$0.00
Transportation fund	\$71,303.53
IMRF/FICA fund	\$26,715.97
Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$28,506.35
F/HLS	\$0.00

GCMS Payrolls approved were \$403,560.42

Education fund	\$352,754.87
Building fund	\$17,895.99
Transportation fund	\$1,232.45
TORT	\$31,677.11

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FCSEC Accounts Payable bills approved were \$59,371.20

Education fund	\$57,415.49
Building fund	\$137.14
IMRF/FICA Fund	\$1,818.57

FCSEC Payrolls approved were \$36,580.44 all in the Education fund

Financial/treasurer's report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of September 2016.

Approve Field Trips for:

High School Students	Parkland College	April 4, 2019
Future Business Leaders	Springfield	April 5-6, 2019
8th Grade Students	Parkland College	May 6, 2019
Kindergarten	Miller Park Zoo	May 9, 2019
FFA	Springfield	March 18-19, 2019
High School Students	U of I	April 12, 2019

Approve the following donations:

Amount	From	Designation
\$250	BCS, LLC	FFA
\$251.60	GCMS Boosters	Dance Team
\$665	Varsitee Screen Printing	Red Army
\$1,551.25	Knight of Columbus	Special Education Dept
\$300	Robin Rose	Red Army (State Basketball)
\$450	Rick Bowen	Red Army (State Basketball)

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

- Youth Baseball & Softball - Middle School Gym on 4/28/19
- High School Wrestling - High School Gym on 6/8/19.
- GC Lions Club - Baseball Fields on 5/5/19.

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Approve the minutes of the GCMS Regular and Executive Session Minutes of February 25, 2019 as presented.

Approve the 2019-2020 administrative compensation adjustments as presented. Darnell presented compensation recommendations for annual contracts and multi year administrative contracts. 2.98% is the average of the teacher negotiated agreement for the 2019-2020 school year. All raises over teacher average are reflective of the person's compensation being below positional averages across the state.

Annual Contracts: Richard Doman 2.98%, Beth Tabor 1.5%, Lori Kristensen 1.5%, Doris DeFries 2.98%, Mike Allen 2.98%, Staci Lindelof 4.0%, Ray Goin 2.98%.

Multi Year Administrative Contracts:

Justin Kean 3 year contract: 2.98%, 3.11%, 3.23%

Kyle Bielfeldt 3 year contract: 4%, 3.11%, 3.23%

Erin Nuss 3 year contract: 4%, 4%, 4%

Chris Garard 5 year contract with irrevocable letter of retirement: 8%, 2.98%, 2.98%, 2.98%, 2.98%

Jeremy Darnell 5 year contract: 5%, 5%, 5%, 2.98%, 2.98%

Motion to accept the consent agenda as presented in the board packet. Motion was made by board member Young seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard
Meeting on 4/24/19 at 4:00 p.m.

Building, Grounds, and Transportation: Members - Emily Tucker-Davis
Meeting on 4/24/19 at 4:45 p.m.

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse
Meeting on 4/24/19 at 5:30 p.m.

Strategy and Enrichment: Members – Tyler Young and Josh Johnson
Meeting on 4/24/19 at 6:15 p.m.

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Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard

Enrollment - 304

Freshman: 76

Sophomores: 76

Juniors: 79

Seniors: 73

New students: 4

Non-returning students: 2

Student of the month is Senior, Ryland Holt

Boys Basketball

Congratulations on a record setting 33-3 record and Class 2A 3rd place finish at the IHSA State Basketball Tournament in Peoria.

Guys and Dolls Musical

The musical was a huge success with an enormous amount of work by students and staff. A special thanks to the directors, performers, stage and lighting crews for making adjustments to the performance dates.

HOIC Music & Art Festival

12 Students were nominated to perform in the HOIC Honors Musical Festival. They had the opportunity to work with guest conductors at Illinois State University and to perform concerts in the evening.

HOIC Honor Band

Gabby Dammkoehler, Samantha Groover, Alice Schoonover, Lanie Celeschi, Ashley Spears, and Tyler Freehill

HOIC Honor Choir

Sydney Funk, Katie Johnson, Hattie Parsons, Shannon Spangler, Cloe Lupton, and Darrin Brown

Athletics and Activities in full swing

Boys & Girls Track

Girls Softball

Boys Baseball

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HS Upcoming Events

Date	Event	Location & Time
March 30	HOIC Track Conference	HS Track
April 18	Host Girls Track Invitational	HS Track
April 23	Host Boys Track Invitational	HS Track
May 10	Host HOIC Track Meet	HS Track
May 13	Host Girls Softball Regional	HS Softball Field
May 13	Host Boys Baseball Regional	HS Baseball Field

Middle School Principal, Kyle Bielfeldt

Enrollment - 232

6th: 72

7th: 76

8th: 84

February Students of the Month

6th Grade - Elizabeth Giroux

7th Grade - Kalynn Little

8th Grade - Korah Palumbo

IEP annual review meetings will begin March 12.

Illinois Assessment of Readiness (IAR testing) will begin on April 8 with completion by April 12.

Job Fairs

Mr Bielfeldt attended job fairs at Eastern Illinois University on March 4 and Illinois State University on March 5. He spoke to numerous candidates, mostly elementary teachers, about about open positions at GCMS. Bielfeldt reported he received three applicants for the special education open position and interview will be conducted after spring break.

Athletics

7th grade girls volleyball won their Regional tournament at Unity. This is the first ever volleyball Regional Championship in GCMS Middle School history.

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MS Upcoming Events

Date	Event	Location & Time
March 15	8th grade RAP Party	MS & HS
March 19	Retention & Recruitment Luncheon hosted by Mr.Darnell & Mrs. Nuss	MS staff lounge
March 19	Washington DC Parent meeting	MS Cafeteria
March 20	Twin County Conference meeting	
March 22	7th Grade Parent Luncheon	MS Cafeteria
March 25-29	Spring Break	No school
April 5	School Dance	MS Cafeteria
April 8-12	IAR Testing	MS

Elementary Principal, Justin Kean

Enrollment - 470

ECE: 20

Pre K: 40

K: 59

1st: 63

2nd: 82

3rd: 63

4th: 70

5th: 73

The BUG theme for March is Best Effort.

Dr. Seuss Days

Elementary school students participated in Dr. Seuss activities all week in celebration of his birthday. The book, *Not a Box* was chosen as the theme, for it's selection as a Geisel Honoree book. Staff and students had creative fun with boxes of all sizes.

Staff position openings

There are three positions open at the elementary school for the 2019-2020 school year. 4th grade teacher, special education kindergarten teacher, and one paraprofessional.

Julie Eckberg

Julie Eckberg was invited to spend the day at the elementary school to assist staff with coaching on reading instruction strategies within the classroom.

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High School Student Involvement

Mr. Kean remarked how great it is to have so much involvement from high school students with mentoring and helping classrooms in the elementary school building on a daily basis. The elementary students and staff really enjoyed the boys basketball team parade through the building on March 7.

Staff Activities

The elementary school staff has enjoyed social activities together with step challenges, a birthday celebration potato bar and a painting party scheduled for March 6.

ES Upcoming Events

Date	Event	Location & Time
April 4	Preschool Screening	First Christian Church
April 6	All School Trip	Planetarium
April 16 - 18	IAR Testing	ES
April 25	ES Open House	ES

Special Education Director, Jesse McFarling

McFarling reported the annual review season is in full swing. Though it is a very busy time of year, it is always great to see the strong relationships built between teachers, students and families.

December 2018 child counts have been verified with the Illinois State Board of Education. As of December 2018 there were 162 students who received special education services at GCMS. This is down from 171 students in 2017.

The Champaign County and East Central Illinois disABILITY Resources Expo is March 30 at the Vineyard Church in Champaign. Information on the vent has been shared with all Sped staff to share with GCMS families.

February Fund Balance: \$481,291.64

Beginning of the year Fund Balance: \$398,220.62

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Curriculum Director, Erin Nuss

Mrs. Nuss provided a brief overview of professional development opportunities recently offered by the district. Highlights from the Annual Reviews of Curriculum from three departments were shared with the Board. At the English-Language Arts-Reading Annual Review for grades K-6 there was extensive conversation about ensuring students have exposure to grade level text and about a new grammar resource all grades will implement next year. The Math Annual Review team celebrate significant increases in student knowledge of math facts and discussed the fact that disdain for the Common Core Standards seems to be waning. Representatives at the grades 6-12 English-Language Arts-Reading Annual Review discussed volume of writing (both formal and informal) and decided to bring all rubrics to their next meeting for analysis of their alignment.

Superintendent's Report

GCMS and FCSEC Audit

Superintendent Darnell made the recommendation to continue to use Russell Leigh & Associates for the school district's required annual audits. **Motion to approve Russell Leigh & Associates to perform the GCMS and FCSEC audits for FY19.** Motion was made by board member Leonard seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

2019-2020 GCMS Fees

Mr. Darnell presented the current fee schedule for GCMS and recommended the fees stay the same for the 2019-2020 school year. **Motion to approve the 2019-2020 GCMS fees as presented.** Motion was made by board member Leonard seconded by board member Young. Motion carried by roll call with all members present voting yes.

IESA and IHSA annual membership enrollment

The annual renewal of membership with IESA and IHSA is due by June 15 for the 2019-2020 school year. **Motion to enroll GCMS into membership with IESA and IHSA for the 2019-2020 school year.** Motion was made by board member Tucker-Davis seconded by board member Young. Motion carried by roll call with all members present voting yes.

2019-2020 School Calendar

The 2019-2020 school calendar has been set. Staff will report on August 19, with students reporting for their first day on August 20. **Motion to approve the GCMS 2019-2020 calendar in substantial form as presented.** Motion was made by board member Tucker-Davis seconded by board member Young. Motion carried by roll call with all members present voting yes.

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2019 - 2020 Calendar Dates

August 6	Registration (8:00 AM – 12:00 PM and 3:00 - 7:00 PM)
August 7	Registration (New Student by Appointment)
August 8-9	New Staff Induction Orientation 8:30 AM – 3 PM
August TBD	Kindergarten Roundup 4:45 PM
August TBD	6 th grade Transition and Social Night - Middle School 5:45 – 7:45 PM
August TBD	Elementary Back to School Celebration of Reading-Supply Drop Off
August tbd	Freshmen Transition Day 10:00 AM – 1:00 PM
August 19	Teacher Institute
August 20-23	Student attendance - students dismissed @ 2:00 PM Teacher Workshop 2:00 – 3:35 PM
September 2	Labor Day – No School
September 20	SIP day - Student dismissal @ 11:00 AM Teacher meetings 12:00 - 3:35 PM
September 26-28	Homecoming Week Activities
October 11	Teachers Institute
October 14	Columbus Day – No School
October 18	End of the 1st Quarter
October 23 & 24	(Student Dismissal @ 2:00) Two Nights of Parent/Teacher Conferences (4:15 – 8:00 PM) Report Cards Distributed
October 25	No School – Fall Break
November 11	Veterans Day Program (Full Day Attendance)
November 26	SIP day (Student dismissal @ 11:00 AM) (Teacher meetings 12:00 - 3:35 PM)
November 27 - 29	Thanksgiving Vacation – No School
December 20	End of 2nd Quarter - (Early dismissal for students & staff @ 2:00)
December 21–January 5	Winter Vacation
January 6	Teacher Institute
January 7	Student Attendance Resumes
January 20	Martin Luther King Holiday Observance – No School
February 14	SIP day (Student dismissal @ 11:00 AM) (Teacher meetings 12:00 - 3:35)
February 17	Presidents' Day - No School
March 6	End of 3rd Quarter
March 23 – March 27	Spring Break
April 9	SIP day (Student dismissal @ 11:00 AM) (Teacher meetings 12:00 - 3:35 PM)
April 10	Spring Holiday- No School
May 16	High School Graduation
May 25	No School – Memorial Day
June 4	Last scheduled day of student attendance – (Early Dismissal @ 11:00)
June 4	Report cards distributed – Tentative (Based on Emergency Days Used)
June 4	End of the 4th Quarter
June 5	Teacher Institute – Tentative (Based on Emergency Days Used)

Note: 5 emergency days are built into this calendar. We will take one day off the end of the year for each unused emergency day. Plan to be in attendance through June 4 (Students) and June 5 (Staff). If no emergency days are used, or alternative learning days are used, students will be done on May 28th and staff on May 29th.

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GCMS FY 19 Amended Budget

Superintendent Darnell provided to the board the fund by fund adjustments made to the FY19 budget. The budget hearing and approval will take place on April 22 at 6:00 p.m.

GCMS Board of Education Meeting Calendar

An adjustment was made to the board of education meeting calendar. The April board meeting will be on April 22. There will be a budget hearing at 6:00 p.m. and the regular board meeting will be begin at 6:15 p.m. **Motion to approve the amended Board of Education meeting calendar as presented.** Motion was made by board member Leonard seconded by board member Young. Motion carried by roll call with all members present voting yes.

Thank you

Superintendent Darnell thanked the New Beginnings Church for their donation of 150 canisters of antibiotic wipes to the school district. Continued diligence of wiping down surfaces in the school buildings helps to fight seasonal germs and aids in keeping staff and students healthy.

A motion to **adjourn the meeting** was made by board member Young and seconded by board member Tucker-Davis at 7:02 p.m. Motion carried by voice vote, with all members present voting yes.

Board President Josh Johnson

Board Secretary Lori H. Kristensen