

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**March 19, 2018**

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, March 19, 2018, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Elder, Swearingen, Tucker-Davis and Leonard in attendance. Also present were: Elementary School Principal Justin Kean, Middle School Principal Kyle Bielfeldt, High School Principal Chris Garard, Curriculum Director Erin Nuss, FCSEC Director Jesse McFarling, Ross Brown with the Ford County Record, GCMS Education Association President Susan Riley, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.

Absent: Board member Whitehouse, Board member Young

The meeting started with the Pledge of Allegiance being recited by all present.

**Recognition of Visitors:**

None

A motion to **go into executive session** was made by board member Leonard and seconded by board member Elder at 6:17 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1). Motion was carried by roll call, with all members present voting yes.

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

A motion to **return to open session** was made by board member Leonard and seconded by board member Tucker-Davis at 6:32 p.m. Motion carried by voice vote, with all board members present voting yes.

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**Action Items to Consider From Executive Session**

**Accept Requests for:**

Motion to **accept the resignation of Ann Young as High School dance team sponsor** with thank for service. Motion was made by board member Leonard and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

**Additional Agenda Items:**

None

**Consent Agenda**

**GCMS Accounts Payable bills approved were \$595,767.96**

Education fund	\$415,475.33
Building fund	\$48,872.70
Debt Service fund	\$2,000.00
Transportation fund	\$73,581.11
IMRF/FICA fund	\$28,498.95
Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$27,339.87
F/HLS	\$0.00

**GCMS Payrolls approved were \$394,353.80**

Education fund	\$348,458.37
Building fund	\$17,054.14
Transportation fund	\$2,463.47
TORT	\$26,377.82

**FCSEC Accounts Payable bills approved were \$97,479.25**

Education fund	\$95,593.20
Building fund	\$198.80
IMRF/FICA Fund	\$1,687.25

**FCSEC Payrolls approved were \$33,797.06 all in the Education fund**

Financial/treasurer's report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of September 2016.

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**Approve Field Trips for:**

- FFA to the Gibson City Bible Church for Ag Safety Day on 5/4/2018
- FFA to Peoria, Illinois for a Leadership Conference on 4/6-7/2018
- FFA to the University of Illinois for State Livestock Judging on 4/27/2018
- Red Army to Braden Auditorium for a Leadership Conference on 4/13/2018
- Kindergarten to Miller Park Zoo on 5/11/2018

**Approve the following donations:**

Amount	From	Designation
\$199.75	GCMS Booster Club	Dance Team Meal
\$4,199.97	GCMS Booster Club	Tennis Team

**Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:**

- FCA Power Camp at the Middle School and athletic facilities for June 25-28, 2018
- Wrestling Open Tournament, June 8-9, 2018

Approve the minutes of the GCMS Regular and Executive Session Minutes of February 19, 2018.

Motion to accept the **consent agenda** as presented in the board packet. Motion was made by board member Leonard seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

**Advisory Reports:**

**Policy:** Members - Adam Elder and Miranda Leonard  
No Report

**Building, Grounds, and Transportation:** Members - Steve Swearingen and Emily Tucker-Davis  
No Report

**Personnel and Finance:** Members - Josh Johnson and Phil Whitehouse  
No Report

**Strategy and Enrichment:** Members – Tyler Young and Josh Johnson  
No Report

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**Building Administration Reports:**

**Principal's Reports:**

**High School Principal, Chris Garard**

Enrollment

Freshman - 78

Sophomores - 84

Juniors - 78

Seniors - 65

Total: 305 students

March Student of the Month is Senior Eli Brucker

HOIC Art Festival

Twelve GCMS High School art students took their artwork and participated in day long activities at Illinois State University.

HOIC Music Honors Festival

GCMS Band and Chorus students participated and performed at Illinois State University on March 13 with other HOIC school district music students.

Disney's Beauty and the Beast Musical

Sixty five students and community members performed and participated in this year's musical with costuming, set design, music performance, sound board and lights, and pit band. The musical was held in the high school gymnasium on March 9 and 10 with large crowds both nights supporting the students.

SAT Boot Camp

Juniors have been working on Khan Academy for SAT practice preparations three mornings a week.

Winter Sports Success

- Cale Horsch placed 2nd at 106 lbs at the IHSA state wrestling meet.
- Mitchell McNutt placed 4th at the IHSA state basketball tournament in the 3 point shoot-out.
- Bryce Barnes was selected to the 2nd Team All-State in boys basketball.
- Ryland Holt was selected to the 4th Team All-State in boys basketball.
- The high school dance team competed at the IDTA State Competition in Springfield and placed 6th in the Hip Hop category.
- Daisy Jaramillo competed in the individual competition in Hip Hop.

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FFA Success

- Katie Quinley placed 3rd individually at State Horse Judging and the team placed 8th overall
- State Agronomy
- State Dairy Products
- Mitchell Meenen, Daisy Jaramillo, and Ashlyn McPherson were State Qualifiers for Proficiencies.
- Ashlyn McPherson, Paige Shelton, Dalton Heavilin, Graham Voelker, and Taylor Marcum all were State Degree Recipients.

Spring Sports

Spring sports are underway with great participation numbers.

- Girls Track - 24
- Boys Track - 28
- Girls Softball - 18
- Boys Baseball - 25

**HS Upcoming Events**

<b>Date</b>	<b>Event</b>	<b>Location &amp; Time</b>
April 14	IHSA Band & Choir Contest	Tuscola
April 21	Prom	Bone Student Center
April 10	SAT testing	
April 24	SAT Makeup test	

**Middle School Principal, Kyle Bielfeldt**

Enrollment

6th Grade - 78

7th Grade - 78

8th Grade - 70

Total: 226 students

Athletics

Track season is underway. There are currently 44 boys and 34 girls out for track. The first track meet is April 5 at Nash Middle School.

IESA State Wrestling finals

8th Grader, Braylen Kean, earned second place at the state wrestling finals in Rockford.

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PARCC Testing

PARCC testing will begin at the middle school on April 9 and continue through April 16. All make up tests will be completed by April 20. A huge thank you to Mrs. Nuss and Ms. White for coordinating the PARCC testing at the middle school.

IEP Meetings

All middle school IEP meetings will take place the week of March 19.

March Students of the Month:

6<sup>th</sup> Grade – Kate Kristensen

7<sup>th</sup> Grade – Syda Schlickman

8<sup>th</sup> Grade – Anneliese Kerchenfaut

**MS Upcoming Events**

<b>Date</b>	<b>Event</b>	<b>Location &amp; Time</b>
April 4-5	5th Grade IEP Meetings	Elementary School
April 6	6th and 7th Grade Field Trips	6th Grade - ISU 7th Grade - Museum of Science & Industry
April 6	8th Grade RAP Party	MS & HS
April 9-16	PARCC Testing	MS
April 17-2	PARCC Makeup Testing	MS

**Elementary Principal, Justin Kean**

Enrollment

Early Childhood - 19

Pre K - 33

Kindergarten - 61

1st Grade - 84

2nd Grade - 64

3rd Grade - 71

4th Grade - 72

5th Grade - 66

Total: 470 students

BUG (Being Unbelievably Good) Assembly was on March 9. The theme for the month of March is BEST EFFORT.

Ned Show

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An all school assembly was held on March 9 in conjunction with the BUG theme of Best Effort. The student learned about Never giving up, Encouraging others, and Doing your best. In order for the NED Show assembly to be free for the elementary school, yo yos were sold for 5 days after the assembly to students and families who wanted to purchase them.

Beauty and the Beast Preview

The elementary school students and staff had a preview performance of the high school musical on March 9 and learned many aspects of stage productions

Guided Reading /Running Record Training

Mrs. Nuss, Curriculum Director, conducted the training for each grade level.

Dr. Seuss Days

Dr. Seuss was celebrated on March 1 and 2 with dress up days and classroom celebrations. Ms. Petersen read Dr. Seuss over the intercom one day and Mr. Kean dressed up in a werewolf suit on pet day.

Miles of Smiles

Miles of Smiles came to the Elementary School again this year on March 5. Many students in the district received dental exams free of charge. These annual dental exams through Miles of Smiles is a wonderful service to the school district.

PARCC Testing

3rd through 5th grade students are again participating in PARCC testing at the elementary school March 12-21. There are eight tests total this year, 60-90 minutes each with one test per day in either math or reading. Shout out to Mrs. Lindelof for organizing the schedule of tests, Mr. Willis, Mr. Worthington and Mrs. Sullins for assisting with technology efforts.

**ES Upcoming Events**

<b>Date</b>	<b>Event</b>	<b>Location &amp; Time</b>
March 21	Faculty potluck	ES
March 23	3rd Qtr reading incentive celebration	ES
April 3	IEP annual reviews	ES
April 3-13	3rd grade & 5th grade lunch connect	ES
April 12	State Science Assessment	ES
April 12	Title 1 Reading Night	ES
April 16-20	4th grade lunch connect	ES

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**Special Education Director, Jesse McFarling**

Director McFarling reported a representative from the Illinois State Board of Education completed the audit on FCSEC with no findings. The audit went smooth with thanks to the Unit Office personnel for gathering reports necessary for the audit.

**Curriculum Director, Erin Nuss**

Mrs. Nuss shared that over 30 teachers participated in Curriculum Improvement Work Nights in March. There are Title I Family Nights planned for each building in the upcoming weeks. Mrs. Nuss provided a brief overview of the Curriculum Annual Review process: every department meets in the winter to analyze the pacing and alignment of curriculum K-12. Highlights from each subject area's meeting were shared and Mrs. Nuss reminded board members that they can access complete notes and reflections from the meetings on the shared drive folder.

**Superintendent's Report**

**GCMS and FCSEC Audit**

Superintendent Darnell proposed the hiring of auditor Russ Leigh and Associates for the 2018-2019 fiscal year.

**Motion to hire Russ Leigh and Associates to perform the annual audits for GCMS and FCSEC for the 2018-2019 school year.** Motion was made by board member Elder and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

**2018-2019 GCMS Fees**

The GCMS Fee Schedule will remain the same pending approval and be ratified at the March 19 board of education meeting.

**Motion to accept the fee schedule for GCMS School District for the 2019-2019 school year.** Motion was made by board member Elder and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

**Motion to enroll GCMS into membership with the IESA and IHSA for the 2018-2019 school year.** Motion was made by board member Tucker-Davis and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

**2018-2019 Calendar/Dates Listing**

**Motion to accept the 2018-2019 Calendar as presented.** Motion was made by board member Tucker-Davis and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

**2018-2019 Calendar Dates**



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August 2	Registration (8:00 am – 12:00 and 3:00 pm - 7:00 pm)
August 3	Registration (New Student by Appointment)
August 6-7	New Staff Induction Orientation (8:30 am – 3 pm)
August 9	Kindergarten Roundup (5:30 pm)
August 9 7:45 pm)	6 <sup>th</sup> grade Transition and Social Night (Middle School 5:45 pm–
August 13	Freshmen Transition Day (3:30pm – 6:30 pm)
August 13	Back to School Bash – (6:30pm – 8:30 pm)
August 15	Teacher Institute
August 16-17 3:35)	Student attendance (students dismissed at 2:20, Teacher Workshop (2:20 –
September 3	Labor Day – No School
September 14	Mid-Term of 1 <sup>st</sup> Quarter
September 21	SIP day (Student dismissal @ 11:30 AM) (Teacher meetings 12:15 - 3:30)
September TBD	Homecoming
October 5	Teachers Institute
October 8	Columbus Day – No School
<b>October 19</b>	<b>End of the 1<sup>st</sup> Quarter</b>
October 24 & 25	(Student Dismissal @ 2:20) Two Nights of Parent/Teacher Conferences (4:15 pm – 8:00 pm) Report Cards Distributed
October 26	No School
November 9	SIP day (Student dismissal @ 11:30 AM) (Teacher meetings 12:15 - 3:30)
November 9	Veteran’s Day Program
November 16	Mid-Term 2 <sup>nd</sup> Quarter
November 20	Early Dismissal (Student and staff dismissal 2:20)
November 21 - 23	Thanksgiving Vacation – No School
<b>December 21</b>	<b>End of 2<sup>nd</sup> Quarter - (Early dismissal for students and staff – 2:20)</b>
December 22 – January 6	Winter Vacation
January 7	Teacher Institute
January 8	Student Attendance Resumes
January 21	Martin Luther King Holiday Observance – No School
February 8	Mid-Term 3 <sup>rd</sup> Quarter
February 15	SIP day (Student dismissal @ 11:30 AM) (Teacher meetings 12:15 - 3:30)
February 18	Presidents’ Day - No School
<b>March 8</b>	<b>End of 3<sup>rd</sup> Quarter</b>
March 25 – March 29	Spring Break
April 18	Mid-Term 4 <sup>th</sup> Quarter
April 18	SIP day (Student dismissal @ 11:30 AM) (Teacher meetings 12:15 - 3:30)
April 19-22	Spring Holiday
May 18	High School Graduation
May 27	No School – Memorial Day
June 3	Last full scheduled day of student attendance – (Early Dismissal 2:20)
June 3	Report cards distributed – Tentative (Based on Emergency Days Used)
<b>June 3</b>	<b>End of the 4<sup>th</sup> Quarter</b>
June 4	Teacher Institute – Tentative (Based on Emergency Days Used)

**Note: 5 emergency days are built into this calendar. We will take one day off the end of the year for each unused emergency day. Please, do not plan vacations/appointments/personal days/etc. before the last day on the calendar. Plan to be in attendance through June 3(Students) and June 4 (Staff).**

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**Facilities Improvement Project**

The Elementary School capital project will update the HVAC and electrical systems and will improve the environments and efficiencies of our building. The total cost for this project is approximately \$603,000. These improvements would be paid for by operations and maintenance out of capital improvements. This is a significant investment in long term solutions for these spaces.

**Motion to approve the summer facility improvement project under the expansion of Contract #PC13-0012 as presented.** Motion was made by board member Tucker-Davis and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

**School Photography Contract**

An annual contract was presented in which all three buildings will use VSI for school pictures.

**Motion to employ VSI Inc. to perform photography duties for GCMS School District for the 2018-2019 school year.** Motion was made by board member Tucker-Davis seconded by board member Elder. Motion carried by roll call with all members present voting yes.

**IPRF Grant**

GCMS received a grant from Illinois Public Risk Fund for \$2,724 which will be used to add additional entryway carpets to improve safety.

**IMRF Resolution for Cash in Lieu of Benefits**

The IMRF resolution is to recognize the existing practice of paying employees who choose not to take health insurance with a cash amount determined by contract. This practice is not new to the district, it is an official resolution for IMRF employees as advised by law.

**Motion to allow cash payments in lieu of benefits for IMRF employees.** Motion was made by board member Elder seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

**Treasure's Bonds**

The district's current treasurer is bonded for the amount he is charged to manage for the GCMS School District and Ford County Special Education Cooperative.

**Motion to approve the 2018 Treasurer's Bonds as presented.** Motion was made by board member Elder seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

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**Health Life Safety Visit**

The district completed the annual health life safety review which came back with very few minor violations. What this review shows is all three buildings in the district are in fantastic shape due to the daily efforts by staff and the maintenance department's attention to detail.

**Title I School Wide Waiver**

Curriculum Director, Mrs. Nuss applied for a Title 1 waiver. The State of Illinois recently contacted Mrs. Nuss to inform her that GCMS is going to receive this waiver based on the current high school numbers. This waiver will allow for additional money in the Title 1 expenditure category.

**Motion to approve the school wide waiver for Title I for GCMS High School as presented.**

Motion was made by board member Elder seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

**Title I District Plan**

The Title 1 District Plan was provided to the State by online application. Mrs. Nuss provided a paper copy of the application and responses to the board and asked if there were any questions.

**Motion to approve the Title I District Plan as presented.** Motion was made by board member Elder seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

A motion to **adjourn** was made by board member Elder and seconded by board member Tucker-Davis at: 7:09 p.m. Motion carried by voice vote, with all members present voting yes.

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Board President Josh Johnson

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Board Secretary Lori Kristensen