

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF
February 25, 2019

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, February 25, 2019, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Avenue, Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Whitehouse, Elder, Young, Tucker-Davis and Leonard in attendance. Also present were: Elementary School Principal Justin Kean, Middle School Principal Kyle Bielfeldt, High School Principal Chris Garard, FCSEC Director Jesse McFarling, Ross Brown with the Ford County Record, GCMS Education Association President Susan Riley, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.

Absent: Curriculum Director Erin Nuss

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

None

A motion to **go into executive session** was made by board member Whitehouse and seconded by board member Young at 6:16 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1). Motion was carried by roll call, with all members present voting yes.

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

A motion to **return to open session** was made by board member Whitehouse and seconded by board member Elder at 6:28 p.m. Motion carried by voice vote, with all board members present voting yes.

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Action Items to Consider From Executive Session

Accept Requests for:

Motion to **accept the irrevocable letter of retirement for Rick Ertel** at the conclusion of the 2021-2022 school year providing for 3 years of 6% pay increases per the negotiated agreement. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **approve the Director contract for Jesse McFarling** on behalf of the FCSEC for the 2019-2020 through 2021-2022 school years. Motion was made by board member Whitehouse and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Motion to **hire Katrina Pokenon-Hueber on behalf of the FCSEC** for the 2019-2020 school year as a school psychologist at a rate of \$72,500 plus benefits. Motion was made by board member Elder and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Motion to **approve Jay Kristensen as a volunteer track coach** for the GCMS Middle School for the 2018-2019 school year. Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Additional Agenda Items:

None

Consent Agenda

GCMS Accounts Payable bills approved were \$526,309.06

Education fund	\$377,457.07
Building fund	\$49,676.33
Debt Service fund	\$0.00
Transportation fund	\$57,672.69
IMRF/FICA fund	\$26,248.36
Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$15,254.61
F/HLS	\$0.00

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GCMS Payrolls approved were \$403,478.38

Education fund	\$351,291.28
Building fund	\$18,583.30
Transportation fund	\$1,115.41
TORT	\$32,488.39

FCSEC Accounts Payable bills approved were \$98,744.79

Education fund	\$96,786.14
Building fund	\$132.44
IMRF/FICA Fund	\$1,826.21

FCSEC Payrolls approved were \$36,512.48 all in the Education fund

Financial/treasurer's report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of August 2017.

Approve Field Trips for:

Spanish 4 Students	Dance Festival Chicago	April 1, 2019
Music Department	HOIC Music Festival	March 12, 2019

Approve the following donations:

Amount	From	Designation
\$100	Dave & Heidi Brown	Dance/Cheer Teams
\$609.44	Alliance Grain Co.	FFA
\$473.61	Anonymous	Jr. In-Service

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

- Youth Baseball at the High School Gym on March 10 and March 24, 2019.
- PTA at the Middle School Cafeteria on March 17, 2019.

Approve the minutes of the GCMS Regular and Executive Session Minutes of January 28, 2019 as presented.

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Motion to accept the consent agenda as presented in the board packet. Motion was made by board member Tucker-Davis seconded by board member Young. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard

Motion to approve Policies: 2:80, 2:120, 4:45, 4:130, 4:170, 5:30, 5:60, 5:100, 5:220, 6:20, 6:60, 6:220, 6:310, 7:70, 7:100, 7:190, 7:250, *7:270, 7:290, 7:305 as recommended. Motion was made by board member Leonard seconded by board member Young. Motion carried by roll call with all members present voting yes.

Building, Grounds, and Transportation: Members - Emily Tucker-Davis
No Report

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse
No Report

Strategy and Enrichment: Members – Tyler Young and Josh Johnson
No Report

Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard

Enrollment - 303

Freshman: 74

Sophomores: 77

Juniors: 78

Seniors: 74

New students: 5

Non-returning students: 4

Student of the month is Senior, Nathan Garard

Nathan Garard was also nominated for the IHSA All State Academic Team. He was one of 13 males and 13 females selected for the academic all state team honors.

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National FFA Week

National FFA week was February 18-22 with the FFA auction on Saturday, February 23. The week's activities were primarily student led and student directed with oversight by Mr. Reale. A special shout out to three FFA students who will earn their State Degree this summer.

Athletics and Activities

Claire Retherford – Honorable Mention IHSA All-State Academic Team (50 Members)

Girls' Basketball – Regional Champions - First since 2005

Wrestlers to State! – 3 GCMS and 1 Fisher

Student Council – Mr. GCMS: Senior, Layne Harden

Dance Team – Qualified for IDTA State Competition

Dancing with the Stars – Great turn out again this year

Boys' Basketball – HOI Conference Champions and Regional Champions

Scholastic Bowl – Conference meet is scheduled for 2/28/19

Distinguished Alumni presentation on Friday, February 1, 2019

The Distinguished Alumni presentation was well attended and Mr. Garard received many compliments from those who attended the second annual presentation.

HS Upcoming Events

Date	Event	Location & Time
March 8 & 9	Musical: Guys & Dolls	HS Gym 7:00 p.m.

Middle School Principal, Kyle Bielfeldt

Enrollment - 234

6th: 73

7th: 76

8th: 85

January Students of the Month

6th Grade - Ryker Grauer

7th Grade - Kya Lee

8th Grade - Kendyl Wright

8th Grade Career Day on January 25th was a huge success. Thank you to Mrs. Jamison and the 8th grade team for organizing this annual event for students.

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Athletics

- 7th grade girls volleyball won the Twin County Conference tournament on Saturday, February 16 in Cissna Park. The 8th grade team took 4th place.
- 11 middle school wrestlers qualified for sectionals which will take place on Saturday, March 2.

MS Upcoming Events

Date	Event	Location & Time
February 20	Social Studies Curriculum Meeting	MS
February 20	Last volleyball home game	MS Gym / 4:30 p.m.
February 22	School Improvement Meeting	MS
February 26	ELAR grades K-6 Curriculum Meeting	ES conference room
February 27	ELAR grades 5-12 Curriculum Meeting	ES conference room
February 28	EIU Career Day	EIU
March 4	ISU Career Day	ISU
March 6	Joint Committee Meeting	
March 8	Miles of Smiles	ES
March 8	All School Dance	MS Cafeteria 6:30 - 8:30 p.m.
March 11	Student Advisory Meeting	MS
March 12-14	IEP annual meetings	MS
March 15	8th grade RAP Party	MS & HS
March 17	PTA Kickball Tournament	MS Gym

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Elementary Principal, Justin Kean

Enrollment - 473

ECE: 20

Pre K: 40

K: 59

1st: 63

2nd: 82

3rd: 64

4th: 70

5th: 75

- The BUG theme for February is Honesty.
- Tumbling in PE started on January 29 and lasted approximately two weeks. This PE unit is always a favorite for the kids.
- The 5 Essentials Survey was completed on February 1. 93% of the elementary students were represented in the completion of the survey. This is the first time 4th and 5th grade students were required to complete the survey.
- Staff activities continue to be offered with weekly step challenges, yoga and a painting party led by Ms. Quanstrom on March 6.
- The elementary school will see a schedule change for the 2019-2020 school year. Both computer and library classes will go from 30 minute classes to 45 minute classes, similar to the other specials classes. Teachers will also be using time when their students are in PE to assist with Rtl or small groups in the other two grade level classrooms.

ES Upcoming Events

Date	Event	Location & Time
February 25	Baseball & softball practice	ES Gym
February 28 - March 1	Dr. Seuss Days	ES
March 1	4th & 5th grade Game Night	ES Gym & Cafeteria
March 3	Lion's Club Pancake Breakfast	ES Cafeteria
March 5	ISU Job Fair	ISU
March 6	3rd Qtr Reading Incentive	ES Cafeteria
March 8	Miles of Smiles	ES Cafeteria
April 16-18	PARCC Testing	ES Classrooms

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Special Education Director, Jesse McFarling

FCSEC School Psychologist interviews for the GCMS position have concluded and the position has been offered to Katrina Pokenon-Hueber. McFarling reported on exploring additional Medicaid billing opportunities within the Co-op to see if additional funding opportunities exist. The annual review season is right around the corner. Case managers have their assigned days and meetings are being scheduled and all training has been completed. The Grant Accessibility and Transparency Act (GATA) requires new audit information this year. The audit has been completed and MrFarling shared they are waiting on the return. Students taking the State Alternative Assessment DLM have been updated and teacher rosters are updated with the online system. No new special education staff will be administering the DLM this year so no additional training is required for GCMS. GCMSD met their Special Education Excess costs for FY18. FCSEC is currently looking to rejoin the Student Transition Employment Program. Jim Mayer from RCCSEC came to the February executive committee meeting to present on the program.

January Fund Balance: \$513,952.66

Beginning of the year Fund Balance: \$378,046.59

Curriculum Director, Erin Nuss

The Curriculum Office report highlighted ongoing staff professional development such as a semester-long professional book club at the high school and continued vertical conversation between all grade levels on SIP days. Minutes from four recent Curriculum Review Meetings were shared with the BOE for review. These meetings will continue over the next few months for all other departments other than Agriculture, Foreign Language, Science, and Special Education which are all completing 18-month long Curriculum Studies. The GCMS University Morning Meeting for this month focused on Special Education services and identification of students.

Superintendent's Report

Transportation Contract

Superintendent Darnell recommended to the board a two year extension on the transportation contract with Illinois Central Bus Company. Motion to **extend our current transportation contract with Illinois Central School Bus** for two more years in accordance with the contractual terms. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

2019-2020 Calendar / Dates Listing

Superintendent Darnell presented the tentative 2019-2020 school calendar to the board. He mentioned that there could still be some subtle adjustments to the calendar. The State legislators still have to finalize the "clock hour day" before school districts can confirm calendars. The 2019-2020 calendar dates will be approved at the March 18 board meeting.

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Tentative 2019 - 2020 Calendar Dates

August 6	Registration (8:00 AM – 12:00 PM and 3:00 - 7:00 PM)
August 7	Registration (New Student by Appointment)
August 8-9	New Staff Induction Orientation 8:30 AM – 3 PM
August TBD	Kindergarten Roundup 4:45 PM
August TBD	6 th grade Transition and Social Night - Middle School 5:45 – 7:45 PM
August TBD	Elementary Back to School Celebration of Reading-Supply Drop Off
August tbd	Freshmen Transition Day 10:00 AM – 1:00 PM
August 19	Teacher Institute
August 20-23	Student attendance - students dismissed @ 2:00 PM Teacher Workshop 2:00 – 3:35 PM
September 2	Labor Day – No School
September 20	SIP day - Student dismissal @ 11:00 AM Teacher meetings 12:00 - 3:35 PM
September 26-28	Homecoming Week Activities
October 11	Teachers Institute
October 14	Columbus Day – No School
October 18	End of the 1st Quarter
October 23 & 24	(Student Dismissal @ 2:00) Two Nights of Parent/Teacher Conferences (4:15 – 8:00 PM) Report Cards Distributed
October 25	No School – Fall Break
November 11	Veterans Day Program (Full Day Attendance)
November 26	SIP day (Student dismissal @ 11:00 AM) (Teacher meetings 12:00 - 3:35 PM)
November 27 - 29	Thanksgiving Vacation – No School
December 20	End of 2nd Quarter - (Early dismissal for students & staff @ 2:00)
December 21–January 5	Winter Vacation
January 6	Teacher Institute
January 7	Student Attendance Resumes
January 20	Martin Luther King Holiday Observance – No School
February 14	SIP day (Student dismissal @ 11:00 AM) (Teacher meetings 12:00 - 3:35)
February 17	Presidents' Day - No School
March 6	End of 3rd Quarter
March 23 – March 27	Spring Break
April 9	SIP day (Student dismissal @ 11:00 AM) (Teacher meetings 12:00 - 3:35 PM)
April 10	Spring Holiday- No School
May 16	High School Graduation
May 25	No School – Memorial Day
June 4	Last scheduled day of student attendance – (Early Dismissal @ 11:00)
June 4	Report cards distributed – Tentative (Based on Emergency Days Used)
June 4	End of the 4th Quarter
June 5	Teacher Institute – Tentative (Based on Emergency Days Used)

Note: 5 emergency days are built into this calendar. We will take one day off the end of the year for each unused emergency day. Please, do not plan vacations, appointments, personal days, etc. before the last day on the calendar. Plan to be in attendance through June 4 (Students) and June 5 (Staff). If no emergency days are used, or alternative learning days are used, students will be done on May 28th and staff on May 29th.

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2019-2020 GCMS Fees

Mr. Darnell presented the current fee schedule for GCMS and recommended the fees stay the same for the 2019-2020 school year. Below is the recommended fee structure for 2019-2020. The fee will be approved at the March 18 board meeting.

2019-2020 GCMS FEES

The 2019 -2020 registration fees

- \$75 for grades K - 5
- \$100 for grades 6 – 8
- \$100 for grades 9 - 12

Drivers Education

- \$200.00
- Additional \$20 to State of Illinois for fees

Course Fees (minimum fee listed,“up” amount depends on type of project and materials)

- | | |
|--|---------------------------------------|
| ● Home Maintenance/Repair - \$10 | ● Metals I Project Fee - \$10 to \$25 |
| ● Production Technology - \$25 - \$40 | ● Advanced Metals – Welding \$25 up |
| ● Furniture Repair/Refinishing - \$10 up | ● Intro to Home Economics - \$20 |
| ● Small Engines - \$10 up | ● Clothing and Textiles - \$20 |
| ● Woods I Project Fee - \$45 to \$60 | ● CNA Class/CPR Fee - \$35 |
| ● Advanced Woods - \$40 up | ● FFA Dues - \$25 |

Agenda/Assignment Books

- High School- provided by anonymous donation (Replacements - \$10.00)
- Middle School - provided by PTA (Replacements - \$5.00)

Activity Fees

- High and Middle School Athletics, Middle and High School Band, Scholastic Bowl
- \$50 per sport, \$100 max per student, \$150 family Maximum

Admission Fee for high school and middle school athletic events

- Adults \$4.00 (non-students age 18 – 59)
- Senior Citizens and Students \$3.00 (age 60 and older)

Passes – (not good for tournaments)

- High School or Middle School (Single \$60 and Family \$120)
- Combination Pass HS & MS (Single \$75 and Family \$150)

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Breakfast

Elementary	\$1.50
Middle School	\$1.50
High School	\$1.75
Adults	\$2.00
Milk Price	\$0.35

Lunch

Elementary:	\$2.50
Middle School:	\$2.75
High School:	\$2.75
Adults:	\$3.25

Copy Charges

- For Public: \$.50/page
- For FOIA: First 50 pages free (Fifteen cents per copy after the first 50). Color copies or abnormal size copies actual cost can be charged.

Amended: 2/25/19

Approved: 2/25/19

Board Member Appreciation

Superintendent Darnell thanked and recognized Steve Swearingen for his service and dedication to the GCMS School District as a board member for a combined 18 plus years. Mr. Swearingen has been very active and present at community events throughout the years and has been an active supporter of students in countless school activities and presentations. With board member Swearingen's resignation, a board seat becomes available. Residents residing in the GCMS School District who are interested in filling the vacant board seat should contact Board President Josh Johnson. A formal letter of interest is required to be sent to John Johnson by March 1, 2019 to be considered for the vacant board seat. Current board members will appoint a new board member from the letters of interest received by late March or early April.

A motion to **return to executive session** was made by board member Young and seconded by board member Whitehouse at 6:55 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1). Motion was carried by voice vote, with all members present voting yes.

A motion to **adjourn the meeting** was made by board member Whitehouse and seconded by board member Young at 8:10 p.m. Motion carried by voice vote, with all members present voting yes.

Board President Josh Johnson

Board Secretary Lori H. Kristensen