

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
December 18, 2017

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, December 18, 2017, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Whitehouse, Elder, Young, Swearingen, and Tucker-Davis in attendance. Also present were: Elementary School Principal Justin Kean, Middle School Principal Kyle Bielfeldt, High School Assistant Principal Mike Allen, FCSEC Director Jesse McFarling, Ross Brown with the Ford County Record, GCMS Education Association Secretary Deanna Leitz, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.

Absent: Board Member Leonard and Curriculum Director Erin Nuss

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

Jared Thompson and Ben Retherford were guests representing the GCMS High School Class 2A State Football Championship Team. Both Retherford and Thompson thanked Mr Darnell and the Board of Education for allowing the team to stay in a hotel the night before the game. The team felt it helped them to be rested and ready to play on Friday which resulted in a championship win. Mr. Danrell added on behalf of the GCMS School District, everyone was proud of the way the players, coaches and staff represented the school district and community. It was a wonderful experience for everyone.

Coach Mike Allen also publicly thanked the players, coaches, staff, band, cheer squad, dance team and all the fans who attended the championship game in DeKalb. He also thanked the fans who cheered on the Falcons from home and around the country. Allen shared with the board the experience of going to Northern Illinois University for the Class 2A State Championship game was incredible and the team represented themselves as a class act.

A motion to **go into executive session** was made by board member Whitehouse and seconded by board member Young at 6:19 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1). Motion was carried by roll call, with all members present voting yes.

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
December 18, 2017

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

A motion to **return to open session** was made by board member Whitehouse and seconded by board member Swearingen at 6:35 p.m. Motion carried by voice vote, with all board members present voting yes.

Action Items to Consider From Executive Session

Accept Requests for:

Motion to **hire Brooke Fairfield for morning supervision at the elementary school** per the negotiated agreement for the remainder of the 2017-2018 school year. Motion was made by board member Swearingen and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Motion to **accept the following volunteers for the remainder of the 2017-2018 school year** pending completion of a background check. Motion was made by board member Young and seconded by board member Tucker-Davis. Motion carried by voice vote with all members present voting yes.

Track: Alison Cowell, Chase McCall

Youth Basketball League: Mike Elliott, Mark Ward, Austin Eichelberger, Marcus Watterson, Rich Baillie, Chris Stroh, Tim Leonard, Adam Elder, Matt Lindelof, Rick Kerchenfaut, Ryan Iverson, Brett Beyers, Seef Grauer, Patrick Morris, Kenny Hawthorne, and Brandon Sullins.

Motion to **hire Amber Livingston as the high school lunch clerk** for the remainder of the 2017-2018 school year at a rate of \$10.00 per hour for 2.25 hours per student attendance day. Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by roll call with all members present voting yes.

Motion to **expand Uyen Littell's contract to 6 hours per day to include additional time as a dietary aide at the elementary school.** Motion was made by board member Elder and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
December 18, 2017

Motion to **expand Diana Livingston's contract to 7 hours per day to include additional time as a dietary aide for the GCMS School District.** Motion was made by board member Tucker-Davis and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Motion to **accept the retirement of Sid Schaefer** at the conclusion of the 2017-2018 school year with thanks for service. Motion was made by board member Elder and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Additional Agenda Items:

None

Consent Agenda

GCMS Accounts Payable bills approved were \$723,052.43

Education fund	\$421,715.92
Building fund	\$188,516.47
Debt Service fund	\$0.00
Transportation fund	\$72,712.99
IMRF/FICA fund	\$15,245.71
Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$24,266.34
F/HLS	\$595.00

GCMS Payrolls approved were \$387,702.77

Education fund	\$341,845.36
Building fund	\$16,747.58
Transportation fund	\$2,416.18
TORT	\$26,693.65

FCSEC Accounts Payable bills approved were \$106,541.84

Education fund	\$104,413.45
Building fund	9.75
IMRF/FICA Fund	\$2,118.64

FCSEC Payrolls approved were \$36,779.43 all in the Education fund

Financial/treasurer's report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of June 2016.

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
December 18, 2017**

Approve Field Trips for:

- 6th Grade Class trip to Illinois State University on April 6, 2018
- Scholastic Art Awards Honors Day to Springfield, IL on February 23, 2018
- Food and Nutrition class to County Market on December 19, 2017
- Food and Nutrition class to County Market on December 19, 2017
- 8th Grade class to Parkland College on May 10, 2018
- All School Trip to Lincoln Park Zoo on May 12, 2018

Approve the following donations:

Amount	From	Designation
TBD	Roy Roemer	GCMS School District Athletics
\$8,500	GAH	Football, Cheer, Band, Dance
\$5,000	Anonymous	State Football Expenses
\$2,256.88	Cargill Inc.	FFA
\$30	Aimee Daniels	State Football
\$200	Anonymous	State Football

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

- Elementary School, High School and Middle School gyms (depending on schedule openings) for GCMS Youth Basketball League in January and February 2018 with fees waived.
- Elementary School gym for youth basketball practice depending on availability for youth team from December 20, 2017 - March 15, 2018 with fees waived.

Approve the minutes of the GCMS Regular and Executive Session Minutes of November 13, 2017.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
December 18, 2017

Motion to accept the **consent agenda** as presented in the board packet. Motion was made by board member Whitehouse seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard

First Reading of policies: 2:260, 4:10, 4:15, 4:80, 4:110, 4:150, 4:170, 5:10, 5:20, 5:90, 5:100, 5:200, 5:220, 5:240, 5:250, 5:290, 5:330, 6:20, 6:50, 6:60, 6:140, 6:150, 6:280, 6:300, 6:310, 6:340, 7:10, 7:15, 7:20, 7:70, 7:150, 7:180, 7:190, 7:250, 7:260, 7:270, 7:275, 7:305, 7:340

Darnell reported there are 186 pages of school code adjustments. It takes time for the policy members to go over the changes. The changes and adjustments to policy will be made official in January 2018.

Building, Grounds, and Transportation: Members - Steve Swearingen and Emily Tucker-Davis

There will be a meeting in January 2018 for performance contract review and summer maintenance.

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse

The next meeting will be on January 8, 2018 for a financial review on current district finances and to prepare for GCMS Education Association negotiations.

Strategy and Enrichment: Members – Tyler Young and Josh Johnson
No Report

Building Administration Reports:

Principal's Reports:

High School Assistant Principal, Mike Allen

Enrollment

Freshman - 80

Sophomores - 84

Juniors - 81

Seniors - 66

Total: 311 students

Student of the Month is Senior Luke Freehill

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
December 18, 2017

Fine Arts Department

- Ms. Broaddus and the Chamber Choir had their annual Christmas caroling event on December 13.
- All State ILMEA Honors will rehearse January 25-26 and perform on January 27 in Peoria. Darrin Brown will represent GCMS at the ILMEA All State Honors Choir and Shannon Spangler will represent GCMS at the ILMEA All State Choir.
- Auditions are complete and rehearsals have begun for the Spring Musical “Beauty and the Beast.”

Classes are utilizing local businesses to provide real life experiences for student through field trips. The small engines class will be visiting local mechanics, the Family and Consumer Science class will visit Gibson Area Hospital and County Maret.

Congratulations to the IHSA Class 2A State Football Champions.

Middle School Principal, Kyle Bielfeldt

Enrollment

6th Grade - 78

7th Grade - 79

8th Grade - 68

Total: 225 students

Science Observations at PBL

The middle school science department went to Paxton Buckley Loda Middle School and observed three lessons presented by the 7th and 8th grade science teachers from PBL. Good discussion occurred on what PBL is doing in their STEM and Coding classes and how that may be applied to classes at GCMS Middle School.

School Improvement

The middle school School Improvement Team met on December 5 to discuss homework and grading practices. These conversations will continue throughout the school year both at the team level as well as department levels. The goal is to come up with a grading policy that follows the mission and vision of a middle school.

Athletics

Girls volleyball started on December 7. There are currently three 6th grade students, fifteen 7th grade students and fifteen 8th grade students on the two teams. The first game will be January 9, 2018.

Both 7th and 8th grade girls basketball teams were defeated in their regionals in December.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
December 18, 2017

Elementary Principal, Justin Kean

Enrollment

Early Childhood - 15

PreK - 37

Kindergarten - 61

1st Grade - 84

2nd Grade - 64

3rd Grade - 70

4th Grade - 73

5th Grade - 67

Total: 471 students

BUG (Being Unbelievably Good) Assembly was on December 1. The theme for the month of December is CARING.

The Elementary School students have been thrilled to be a part of the football excitement and loved the high school athletes parade through the building on November 17.

Staff social events

Hanging of the Greens on November 27

Wonder movie on November 28

Paint party on November 29

Christmas celebration on December 13

Map testing was completed for 3-5 grades on December 5 and 6, and for K-2 on December 12 and 13. The testing was done in 2 days for each level due to the great technology purchased for the district.

The 4th grade completed their Linus project by making blankets for children in need on December 8. Thank you to the parents for donating the materials and for the kids and staff who worked together to make the blankets.

Upcoming events

December 15 - Band concert preview at 10:00 a.m.

December 15 - Interact Santa Shop at 4:00 p.m.

December 17 - Band Concert at 4:00 p.m.

December 18 - School Improvement team meeting

December 19 - Elementary School Christmas program (PreK-2nd grade at 6:00 p.m. & Grades 3-5 at 7:15 p.m.)

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
December 18, 2017

Special Education Director, Jesse McFarling

No report

Curriculum Director, Erin Nuss

No report

Superintendent's Report

Workers Compensation Renewal 2017-2018

The board was provided information on the two most competitive bids that the district received during the bidding process. Superintendent Darnell recommended Insurance Providers Group and Illinois Public Risk Fund as the District's Workers Compensation insurance provider. With the process of accepting bids, the rates decreased 20% saving the district nearly \$10,000.

Motion to accept the workers compensation insurance renewal from the Illinois Public Risk Fund and Insurance Providers Group as presented. Motion was made by board member Whitehouse and seconded by board member Tucker-Davis. Motion carried by roll call with all members present voting yes.

Darnell shared with the board that in March, a similar path will be followed of accepting bids for the district's Property and Casualty Insurance.

Staff Member with National Board Certification

Superintendent Darnell congratulated Cathy Cope, GCMS Elementary School teacher, for her achieving National Board Certification. This is a very difficult task and the district is very proud of her accomplishment.

A motion to **adjourn the regular session** was made by board member Swearingen and seconded by board member Elder at: 7:35 p.m. Motion carried by voice vote, with all members present voting yes.

Board President Josh Johnson

Board Secretary Tyler Young